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CONTENTS

No.	Description	Page
1	Talking about Yourself	7
2	Talking about Your House, Family and Life at Home	20
3	Talking about Your Education and Career Plans	26
4	Talking about Your Likes and Dislikes	36
5	Talking about Your Travelling Plans	42
6	Inviting People, Accepting and Declining Invitation	45
7	Opposite Words	55
8	Contractions	58
9	Tag Questions	61
10	Parts of Speech	67
11	Adjectives	73
12	Tenses	77
13	Letters	99
14	Paragraphs	113
15	Some important Questions from the Textbook (207)	125

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آپ کی فنکشنل انگلش میں روزمرہ کی زبان استعمال ہوئی ہے۔اس میں کچھ الفاظ کو مکمل طور پر نہیں کیا جاتا۔بلکہ اُن کی مختصر صورت (Short Form) استعمال کرتے ہیں۔اور بول چال میں وہ الفاظ اتنے کامن ہوتے ہیں۔کہ سننے والا اُن کا مطلب باآسانی سمجھ جاتا ہے۔اس کتاب میں بار بار استعمال ہونے والے کچھ الفاظ کی Short Form اور اصل الفاظ کی تفصیل درج ذیل ہے۔

SHORT FORM	FULL WORDS
I' m	I am
That's	That is
I'd	I would - or - I had
won't	would not
You can't	You cannot
It's	It is
You don't	You do not
didn't	did not
I'll	I will
isn't it	Is not it
we've	we have
we're	we are
A.V.	Active Voice
P.V.	Passive Voice
Ind.	Indirect - OR - Indefinite

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CHAPTER - 1

A کے اہم ویڈیو لیکچرز اور گیس پیپرز کیلئے وزٹ کریں
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TALKING ABOUT YOURSELF

اپنے بارے میں بتانا

جب ہم کسی سے ملتے ہیں۔ تو جان پہچان اور واقفیت پیدا کرنے کے لئے ایک دوسرے کے بارے میں پوچھتے ہیں۔ جان پہچان اور تعارف کے لئے ہم عام طور پر مندرجہ ذیل قسم کے سوال و جواب کرتے ہیں۔

Q.1) What's your name please?

Ans: My name is Omer.

Q.2) Where do you live?

Ans: I live in Lahore.

Q.3) What is your address?

Ans: 10-B, Gulberg,

Q.4) How old are you?

Ans: I am 20.

Q.5) Whom do you work with?

تم کس کے ساتھ کام کرتے ہو؟

Ans: I work with my father.

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جب ہم دوسروں سے کوئی معلومات حاصل کرنا چاہتے ہیں۔
تو عام طور پر "wh" والے سوالیہ الفاظ استعمال کرتے ہیں۔ مثلاً ذیل
میں "wh" والے کچھ لفظوں کا استعمال دیکھیے۔

الفاظ	اُردو	فقرات میں استعمال
What	کیا	What is your name?
Where	کہاں	Where do you live?
Who	کون	Who is with you?
Whose	کس کا	Whose book is this?
When	کب	When will you come back?
Why	کیوں	Why are you late?
Which	کون سا	Which book is yours?
How	کیسے	Hello Ali, how are you?

اب "wh" والے لفظوں سے متعلق ایک امتحانی سوال دیکھیے۔

Q: Complete the following sentences with the help of the words given below:

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نیچے دیئے گئے الفاظ کی مدد سے ذیل کے جملوں کو مکمل کیجیے۔

What, who, why, whose. how, where, which, when, whom.

(1) _____ do you like?
(2) _____ broke my pen?
(3) _____ do you go to bed at night?
(4) _____ book is this?
(5) _____ did you not go to school?
(6) _____ do you think his name is?
(7) _____ will you cook this dish?
(8) _____ will the next train arrive?
(9) _____ did you meet yesterday?
(10) _____ pen do you like?

Ans: جوابات

(1) **What** do you like?
(2) **Who** broke my pen?
(3) **When** do you go to bed at night?
(4) **Whose** book is this?
(5) **Why** did you not go to school?
(6) **What** do you think his name is?
(7) **How** will you cook this dish?
(8) **When** will the next train arrive?
(9) **Whom** did you meet yesterday?
(10) **Which** pen do you like?

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اب آپ اپنے بارے میں ذاتی معلومات سے متعلق
ایک امتحانی سوال دیکھیے۔

Q: How would you give the following information about yourself?

(a) Name (b) place of living
(c) Nationality (d) Date of birth
(e) Mother tongue (f) Religion.

آپ اپنے بارے میں مندرجہ ذیل معلومات کیسے دیں گے؟

(a) نام (b) مقام رہائش
(c) قومیت (d) تاریخ پیدائش
(e) مادری زبان (f) مذہب

Ans: اپنے بارے میں معلومات

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(a)	Name	:	Asif Ali
(b)	Place of living	:	Noshera
(c)	Nationality	:	Pakistani
(d)	Date of birth	:	15-07-1990

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بعض اوقات ہمیں کوئی فارم پُر کرنا پڑتا ہے۔ جس میں اپنے بارے میں معلومات لکھنا ہوتی ہیں۔ مثلاً ذاتی معلومات پر مبنی فارم کو ہم اس طرح پُر کریں گے۔

Name	Samina
Gender	Female
Father's name	Riaz Ahmad
Religion	Islam
NIC No.	232-23-2309489
Nationality	Pakistani
Date of Birth	20 February, 1990.
Place of Brith	Lahore
Education	Matric
Permanent Address	25-E Johar Town Lahore
Occupation	Student
Mother tongue	Punjabi
Any other language spoken	Urdu, English
Personal interests	Reading, Writing, Gardening, Cricket

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اب نیچے ذاتی معلومات پر مبنی کچھ جوابی فقرے دیے جا رہے ہیں۔ یہاں سوالات کی جگہ خالی چھوڑ دی گئی ہے۔ ہر جواب کو پڑھ کر اس کا سوالیہ فقرہ لکھنے کی کوشش کیجیے۔

(1) Question: _____?
Ans: My name is Rabia.

(2) Question: _____?
Ans: I live in Multan.

(3) Question: _____?
Ans: I came to Lahore to visit my uncle.

(4) Question: _____?
Ans: I went back yesterday.

(5) Question: _____?
Ans: My brother was with me.

امید ہے اوپر دی گئی خالی جگہوں میں آپ درست سوالات لکھ سکے ہیں۔ کہیں وقت پیش آئے تو نیچے اس سوال کو حل کر دیا گیا ہے۔

(1) What is your name?
Ans: My name is Rabia.

(2) Where do you live?
Ans: I live in Multan.

(3) Why did you come to Lahore?
Ans: I came to Lahore to visit my uncle.

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(4) When did you go back?

Ans: I went back yesterday.

(5) Who was with you?

Ans: My brother was with me.

ہم اپنے بارے میں بتاتے وقت اپنے کام یا پیشے کے متعلق بھی بات کرتے ہیں۔ مختلف لوگوں کے مختلف پیشے ہوتے ہیں مثلاً ڈاکٹر مریضوں کا علاج کرتا ہے۔ پائیلٹ ہوائی جہاز اڑاتا ہے۔ مالی پودوں کی دیکھ بھال کرتا ہے نیچے مختلف لوگوں کے پیشوں کے بارے میں بتایا جا رہا ہے۔

Q: What do these people do?

یہ لوگ کیا کام کرتے ہیں؟

(1) Washerman:(دھوبی)

A washerman is someone who washes our clothes.

(2) Tailor: (درزی)

A tailor is someone who stiches clothes.

(3) Cook: (باورچی)

A cook is someone who cooks food.

(4) Doctor: (ڈاکٹر)

A doctor is someone who treats the patients.

(5) Farmer: (کسان)

A farmer is someone who grows crops.

(6) Baker:(بیکری والا)

A baker is someone who bakes bread.

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(7) **Butcher: (قصاب)**
A butcher is someone who sells meat.

(8) **Nurse: (نرس)**
A nurse is someone who looks after the patients.

(9) **Gardener: (مالی)**
A gardener is someone who looks after (دیکھ بھال کرتا ہے) the plants.

(10) **Cobbler: (موچی)**
A cobbler is someone who mends shoes. (جوتوں کی مرمت کرتا ہے)

(11) **Book seller: (کتب فروش)**
A book seller is someone who sells books.

(12) **Artist: (مصور، فن کار)**
An artist is someone who paints pictures.

(13) **Shopkeeper: (دوکاندار)**
A shopkeeper is someone who sells things in a shop.

(14) **Cashier: (کیشئر)**
A cashier is someone who looks after the cash in a bank.

(15) **Barbar: (حجام)**
A barber is someone who cuts hair.

(16) **Teacher: (استاد)**
A teacher is someone who teaches in a school.

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(17) **Pilot:** (پائیلٹ)

A pilot is someone who flies aeroplanes.

(18) **Designer:** (ڈیزائن بنانے والا)

A designer is someone who designs buildings.

پیشوں کے بارے میں نیچے ایک اور امتحانی قسم کا سوال دیکھیئے۔

Q: Write the professions of the people in the blank spaces.

خالی جگہوں میں لوگوں کے پیشوں کے نام لکھیئے۔

(1) I teach in a school. I am a _____

(2) I drive a taxi. I am a _____

(3) I stich clothes. I am a _____

(4) He paints other people's homes. He is a _____

(5) He sells things in a shop. He is a _____

(6) He reads in class 8th. He is a _____

(7) She looks after the patients. She is a _____

(8) He sells medicines in a shop. He is a _____

(9) He grows rice in his fields. He is a _____

(10) He sells meat. He is a _____

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(11) I look after the cash in a bank. I am a _____

(12) I have my own private business. I am a _____

(13) I design buildings. I am a _____

(14) I look after the management of a hotel. I am _____

(15) I write books. I am a _____

اب نیچے اس سوال کا حل دیکھیے۔ خالی جگہوں میں لوگوں کے پیشوں کے نام لکھ دیے گئے ہیں۔

Ans:

(1) I teach in a school. I am a **teacher.**

(2) I drive a taxi. I am a **driver.**

(3) I stich clothes. I am a **tailor.**(درزی)

(4) He paints other people's homes. He is a **painter.**

(5) He sells things in a shop. He is a **shopkeeper.**

(6) He reads in class 8th. He is a **student.**

(7) She looks after the patients. She is a **nurse.**

(8) He sells medicines in a shop. He is a **chemist.** (دوافروش)

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(9) He grows rice in his fields. He is a **farmer.**

(10) He sells meat. He is a **butcher.**(قصاب)

(11) I look after the cash in a bank. I am a **cashier.**

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(12) I have my own private business. I am a businessman.

(13) I design buildings. I am a designer.

(14) I look after the management of a hotel. I am hotel manager.

(15) I write books. I am a writer. (مصنف)

اب اپنے تعارف سے متعلق ایک سوال دیکھیے۔

Q: Write a paragraph about yourself and give your name, education, occupation, hobbies, games and personal interests.

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Ans: Me - Myself (اپنے بارے میں پیراگراف)

My name is Asad. I live in Lahore. I am 15 years old. I am a student. I read in class 10th. My father is a school teacher. My mother is a house wife. In intend to become a doctor. I love playing cricket. I like playing computer games. I love chicken biryani and pepsi. I dislike noise and dust. I

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have many friends but Ali and Nomi are my best friends.

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Q: How would you introduce your friend to your father?

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تم اپنے دوست کا تعارف اپنے ابا جان سے کیسے کرواؤ گے؟

Ans: اپنے دوست کا تعارف

Father, this is my friend Ali. He is my class - fellow. He is 16 years old. His father is a bank officer. He lives in Johar Town. He has two younger brothers. Ali intends to become a doctor. He likes to play cricket. He is an intelligent boy and a good friend.

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اپنے تعارف سے متعلق ایک دوسری طرح کا امتحانی سوال دیکھیئے

Q: How would you introduce yourself

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Ans: نئے ساتھی کے ساتھ اپنا تعارف

Hello, I am Ahmad. I am your new colleague. I am a graduate. I teach English. I am 22 years old. I live in Green Park. Both my parents are school teachers. I have two younger brothers and one sister. I love playing cricket. English is my favourite subject. I have many friends. But Ali is my best friend.

☆.....☆.....☆☆☆.....☆.....☆

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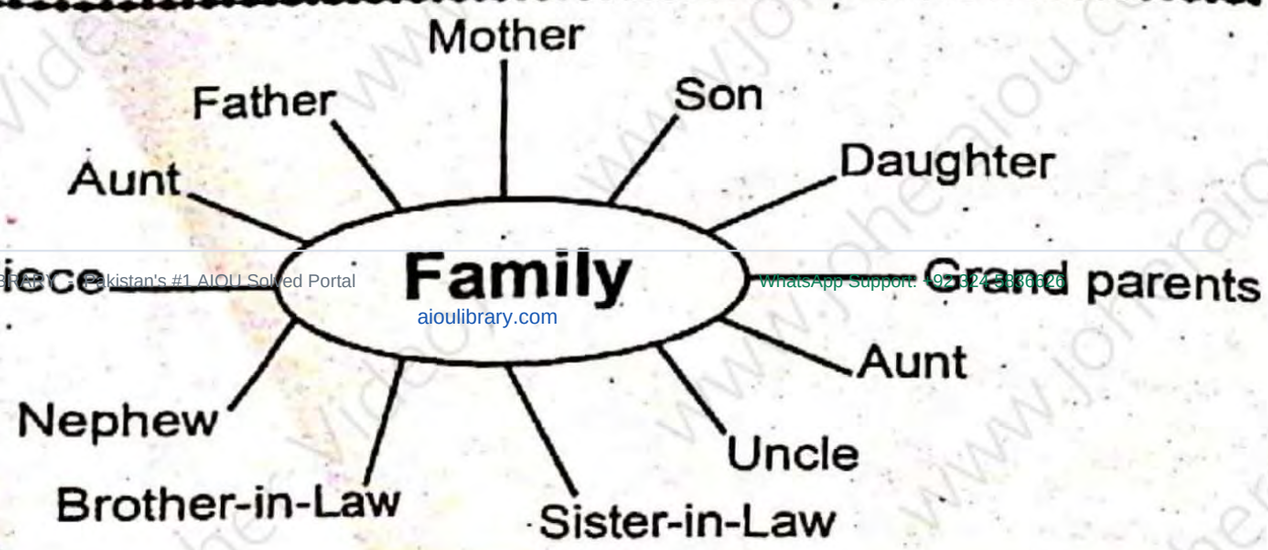
CHAPTER - 2

Talking about your House, Family and Life at Home.

اپنے گھر، خاندان اور گھر میں رہنے سہنے کے بارے میں بات کرنا

ہمارے ہاں پاکستان میں بہت سے خاندان ابھی بھی مشترکہ خاندانی نظام (Joint Family System) میں رہتے ہیں۔ اس طرح بہت سے رشتہ داروں سے مل کر ایک بڑا خاندان بنتا ہے۔ ایک خاندان کے مختلف افراد کے رشتوں کو سمجھنے کیلئے نیچے ایک ڈایا گرام دیا گیا ہے۔ غور کیجئے کہ کن کن رشتوں سے مل کر ایک خاندان بنتا ہے۔



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امتحان میں اکثر "My Family" پر ایک مختصر پیراگراف لکھنے کو دیا جاتا ہے۔ مختصر پیراگراف اس طرح لکھیں گے۔

My Family

We are a family of five members, my parents, one brother, one sister and me. My father is a school teacher. He is 45 years old. My mother is a house wife. My younger brother Ali reads in class six. He is eleven years old. My younger sister Sobia is in class three. She is a small, pretty girl. She is very intelligent. My grandparents also live with us. We live in Green Park. We are a middle - class family. My parents are loving and caring.

بعض بڑے گھروں میں افرادِ خاندان کے علاوہ کچھ دوسرے لوگ بھی کام کرنے کے لئے آتے ہیں۔ مثلاً دھوبی کپڑے دھوتا ہے۔ مالی پودوں کی دیکھ بھال کرتا ہے۔ نوکرانی گھر کے کام کاج میں مدد دیتی ہے۔ وغیرہ

اسی طرح کے کاموں کے بارے میں نیچے کچھ جملے نامکمل دیئے جا رہے ہیں۔ خالی جگہ میں ان لوگوں کے کاموں کے بارے میں لکھنے کی کوشش کیجئے۔ آپ کی سہولت کے لئے آگے ان فقروں کو مکمل بھی کر دیا گیا ہے۔

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Q: What do these people do?

یہ لوگ کیا کام کرتے ہیں؟

(1) A sweeper comes to _____

(2) A plumber (پلمبر) comes to _____

(3) A washerman (Dhobi) comes to _____

(4) A maid (نوکرانی) comes to _____

(5) A gardener (mali) comes to _____

(6) A cook comes to _____

Ans:

"کاموں کے بارے میں مکمل جملے"

(1) A sweeper comes to **sweep the house.**

(2) A plumber comes to **fit waterpipes.**

(3) A washerman (Dhobi) comes to **wash clothes.**

(4) A maid comes to **help in the house hold work.**

(5) A gardener (mali) comes to **look after plants.**

(6) A cook comes to **cook food.**

اپنے گھر یعنی My House کے بارے میں ایک مختصر پیراگراف لکھنے کو کہا جائے تو یوں لکھیں گے۔

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My House

This is our house. It is a beautiful house. It has three bed-rooms with a large courtyard. The front wall is covered with red and pink flowers. It is

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in the Green Town. My room is on the upper story. The bed rooms open into the courtyard. There is a kitchen and two attached bathrooms. The rooms are wide and airy. We are very happy in this house.

اب گھر تبدیل کرنے سے متعلق ایک امتحانی سوال دیکھیئے۔

Q: You have been living in a house for the last five years. Now you want to find a new accommodation. You will obviously have your reasons for shifting to a new place. What reasons do you have? Write at least five reasons using words such as, because, as, due to, since, therefore.

آپ پچھلے پانچ سال سے ایک مکان میں رہ رہے ہیں۔ اب آپ ایک نئی رہائش تلاش کرنا چاہتے ہیں۔ ظاہر ہے نئی جگہ پر منتقل ہونے کیلئے آپ کے پاس کچھ وجوہات ہونگی۔ یہ وجوہات کیا ہیں۔ کم از کم پانچ وجوہات لکھیئے اور مندرجہ ذیل الفاظ کا استعمال کیجئے۔

because

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(2) I want to shift to a new house since the land onwer (مالک مکان) is not a reasonable person.

(3) I want to shift to a new house due to bad condition of severage in the area.

(4) This house has no proper supply of water therefore (اس لیئے) I want to shift to a new house.

(5) I want to shift to a new house because this area is getting too noisy.(شور بڑھتا جارہا ہے)

Daily Routine

روزمرہ کے معمولات

یعنی آپ دن بھر میں کیا کرتے ہیں؟ صبح کا، دوپہر، سہ پہر کے معمولات اور پھر شام کی مصروفیات کیا ہیں؟ ان تمام کے بارے میں امتحان میں ایک پیراگراف لکھنے کو آسکتا ہے۔ دن بھر کے معمولات کے بارے میں مختصر پیراگراف نیچے دیا گیا ہے۔

My Daily Routine

I wake up at 5:00 in the morning and take a shower. Then I say my 'Fajar' prayer and go into the kitchen to prepare breakfast. The next thing I do is to set up the table. Later on I wake up my younger ones. Meanwhile I get dressed and join the family for breakfast. Afterwards I go to the place of my

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work. I am a teacher in a private school. I work there till 1:30 p.m. Finally I reach home at about 2:00 p.m.

Then the whole family eat lunch together. After that I say prayer and take some rest. Later at 4:00 p.m. children from the nearby homes come for tution. I teach them till 7:00 p.m. Then by 8:00 in the evening the whole family go out for a walk. At 9:00 p.m. I am free. I watch "Khabar nama" on T.V., study my course books and finally after "Eisha" prayer at about 10:00 p.m. I go to sleep.

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CHAPTER - 3

Talking about Your Education And Career Plans

اپنی تعلیم اور مستقبل کے منصوبوں کے بارے میں بتانا

ہم ایک دوسرے کے ساتھ اکثر اپنے مستقبل کے منصوبوں یا ارادوں کے بارے میں بات کرتے ہیں۔ مثلاً اپنی تعلیم، ملازمت، روزمرہ کی سرگرمیاں یا دیگر مختلف کاموں کے بارے میں ہم اپنے ارادوں یا منصوبوں کا اظہار کرتے ہیں۔ اپنے کسی ارادے یا مستقبل کے منصوبے کے اظہار کے لئے ہم مندرجہ ذیل قسم کے الفاظ سے فقرہ شروع کریں گے۔

(i) I will .....

(ii) I intend _____ (میرا ارادہ ہے)

(iii) I wish ..... (میں چاہتا ہوں)

(iv) I want .....

(v) I plan _____ (میرا منصوبہ ہے)

(vi) I would like .....

(vii) I am interested in _____ (مجھے دلچسپی ہے)

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مثلاً ہم ان الفاظ کو استعمال کرتے ہوئے اپنے مستقبل کے منصوبوں کا اظہار یوں کریں گے۔ (Future Plans)

(i) I will go to medical college.
(ii) I intend to become a doctor.
(iii) I wish to help the poor.
(iv) I want to study science subjects.
(v) I plan to become a doctor.
(vi) I would like to become a pilot.
(vii) I am interested in studying medical subjects.

My اگر آپ کو اپنے مستقبل کے منصوبوں یعنی Future Plans کے بارے میں ایک پیراگراف لکھنے کو کہا جائے تو آپ اس طرح لکھ سکتے ہیں۔

My Future Plans

After Matric, I will go to a technical college. I intend (میرا ارادہ ہے) to become an engineer. I will do a diploma in civil engineering. Then I will work in the country for three or four years. After getting some experience, I intend to find a job abroad. (بیرون ملک) I would like to go to the Middle East. There I will earn a lot of money (بہت سی رقم) and experience. Then I will come back home and start my own work. I wish to serve my people and my country.

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ترجمہ:

میٹرک کے بعد میں ٹیکنیکل کالج میں جاؤں گا۔ میرا ارادہ انجینئر بننے کا ہے۔ میں سول انجینئرنگ میں ڈپلومہ کروں گا۔ پھر میں تین یا چار سال تک ملک میں کام کروں گا۔ کچھ تجربہ حاصل کرنے کے بعد میرا ارادہ ملک سے باہر ملازمت تلاش کرنے کا ہے۔ میں مشرق وسطیٰ یعنی عرب ممالک میں جانا پسند کروں گا۔ وہاں میں بہت سا روپیہ اور تجربہ حاصل کروں گا۔ پھر میں ملک واپس آ کر اپنا کام شروع کروں گا۔ میں اپنے لوگوں اور اپنے ملک کی خدمت کرنا چاہتا ہوں۔

آپ تعلیم کے سلسلے میں ایف۔اے، بی۔اے یا بی۔ایس۔سی وغیرہ کے الفاظ اکثر سنتے ہیں۔ مثلاً میں نے بی۔اے کرلیا ہے۔ یا میرا چھوٹا بھائی ایف۔ایس۔سی کر رہا ہے۔ یہ تو آپ کو اندازہ ہے۔ کہ یہ تعلیمی ڈگریوں کے نام ہیں۔ لیکن ایسے کتنے حروف کن لفظوں کا مخفف (یعنی مختصر شکل) ہیں؟ اس کا صحیح علم شاید آپ کو نہ ہو۔ آپ کی واقفیت کے لئے ان ڈگریوں اور ڈپلوموں وغیرہ کے مختصر نام اور ان سے بننے والے مکمل الفاظ دیئے جا رہے ہیں۔

	مختصر نام	مکمل نام
(1)	F.A	Faculty of Arts (فیکلٹی آف آرٹس)
(2)	F.Sc	Faculty of Science (فیکلٹی آف سائنس)
(3)	I.Com	Intermediate of Commerce (انٹرمیڈیٹ آف کامرس)

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(4)	B.A	Bachelor of Arts (بیچلر آف آرٹس)
(5)	B.Sc	Bachelor of Science (بیچلر آف سائنس)
(6)	B.Com	Bachelor of Commerce (بیچلر آف کامرس)
(7)	B.B.A	Bachelor of Business Administration (بیچلر آف بزنس ایڈمنسٹریشن)
(8)	BCS	Bachelor of Computer Science (بیچلر آف کمپیوٹر سائنس)
(9)	B Tech	Bechelor of Technology (بیچلر آف ٹیکنالوجی)
(10)	B.Sc(Engg)	Bachelor of Science (Engineering) (بیچلر آف سائنس (انجینئرنگ))
(11)	MA	Master of Arts (ماسٹر آف آرٹس)
(12)	M.Sc	Master of Science (ماسٹر آف سائنس)
(13)	M.Phil	Master of Philosophy (ماسٹر آف فلاسفی)
(14)	MBBS	Bachelor of Medicine and Bachelor of Surgery. (بیچلر آف میڈیسن اینڈ بیچلر آف سرجری)
(15)	Ph.D	Doctor of Philosophy (ڈاکٹر آف فلاسفی)

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اب مضامین (Subjects) سے متعلق ایک امتحانی سوال دیکھیے۔ یہ ایک چھوٹا سا ڈائیلاگ ہے۔ جس میں تم اپنے دوست سے اس کے مضامین، حاصل کردہ نمبروں اور مستقبل کے منصوبوں کے بارے میں سوال جواب کرتے ہو۔

Q: How would you ask your friend about the subjects he/she has studied in his/her school or college, the percentage of marks he/she obtained, his / her future plans? Write down the responses as well.

تم اپنے دوست سے سکول یا کالج میں پڑھے گئے اس کے مضامین اس کے حاصل کردہ نمبروں کی شرح فی صد اور مستقبل کے منصوبوں کے متعلق کیسے پوچھو گے؟ ان کے جوابات بھی لکھیئے۔

Ans: Dialogue: مکالمہ

I: What were your subjects in Matric?

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Friend: English, Chemistry, Physics and Urdu.

I: What percentage of marks did you get.

Friend: I got eighty percent marks.

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I Good, what are your future plans?

Friend: I intend to become a civil engineer.

I Yes, It is in a great demand these days.

وجہ یا سبب بیان کرنے والے الفاظ

(1) because, (2) although, (3) since,
(4) as, (5) due to, (6) if (7) consequently,
(8) therefore.

اوپر دیئے گئے تمام الفاظ وجہ یا سبب بیان کرنے والے فقروں میں استعمال ہوتے ہیں۔

پہلے ان الفاظ کے معنی پر غور کیجئے۔

(1) because = کیونکہ
(2) although = اگرچہ
(3) since = چونکہ۔ کیونکہ
(4) as = کیونکہ
(5) due to = کی وجہ سے
(6) if = اگر
(7) consequently = لہٰذا۔ اس لئے
(8) Therefore = لہٰذا۔ اس لئے

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اب ان الفاظ کا جملوں میں استعمال دیکھیے۔
ان جملوں میں کوئی نہ کوئی وجہ یا سبب بیان کیا گیا ہے۔

(1) **Because:** (کیونکہ)
I did not go to school because I was ill.

(2) **Although:** (اگرچہ)
Although they played well, they lost the game.

(3) **Since:** (چونکہ)
Since he is weak, he cannot run fast.

(4) **As:** (کیونکہ)
As he is strong, he can run fast.

(5) **Due to:** (کی وجہ سے)
He did not go to office due to illness.
(وہ بیماری کی وجہ سے دفتر نہ گیا)

(6) **If:** (اگر)
If you work hard, you will pass.

(7) **Consequently:** (نتیجتاً، لہٰذا، اس لئے)
He ran fast, consequently he won the race.

(8) **Therefore:** (لہٰذا، اس لئے)
He was ill, therefore he could not come to school.

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Column 1	Column 2
(1) Although the candidate was highly qualified,	A: he went to medical college.
(2) Since he is not eligible (اہل) for this post,	B: he could not impress the selection board in the interview.
(3) Since he got first division in F.Sc,	C: We cannot call him for an interview.
(4) As he can type,	D: he can hardly write correct English.
(5) If he has applied for the post,	E: Consequently he went abroad.
(6) He could not find a job in the country.	F: We can appoint him as a typist.
(7) Although he has degree in English.	G: We will call him for an interview.

ان کو ملانے سے درست جملے یوں بنیں گے۔

(1) Although the candidate was highly qualified, he could not impress the selection board in the interview.

(2) Since he is not eligible for this post, we cannot call him for an interview.

(3) Since he got first division in F.Sc., he went to

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medical college.

(4) As he can type, we can appoint him as a typist.

(5) If he has applied for the post, we will call him for an interview.

(6) He could not find a job in the country, consequently he went abroad.

(7) Although he has degree in English, he can hardly (بمشکل) write correct English.

اب ان الفاظ پر مشتمل ایک امتحانی سوال دیکھئے۔

Q: Join the following sentences with the words given against each question given below:

نیچے دیئے گئے فقرات کو ہر سوال کے سامنے دیئے گئے لفظ کے ذریعے ملایئے۔

(1) The book is good, I shall read it. **(if)**

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(2) I was tired, I fell asleep. **(because)**

(3) I cannot find a job here, I will go abroad. **(if)**

(4) He ran very fast, he was weak. **(although)**

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Ans:

(1) **If** the book is good, I shall read it.

(2) I fell asleep (سو گیا) **because** I was tired.

(3) **If** I cannot find a job here, I will go abroad.
(بیرون ملک)

(4) **Although** (اگرچہ) he was weak, he ran very fast.

(5) I left the house quickly **because** I wanted to catch the train.

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CHAPTER - 4

Talking about Your Likes and Dislikes

اپنی پسند اور ناپسند کے بارے میں بتانا

ہر شخص کو کچھ چیزیں پسند ہوتی ہیں۔ اور کچھ ناپسند ہوتی ہیں۔ مثلاً لباس، خوراک، رنگ، موسم اور گیت وغیرہ کے سلسلے میں ہر ایک کی اپنی پسند یا ناپسند ہوتی ہے ہم اپنی پسند یا ناپسند کا اظہار مختلف انداز میں کرتے ہیں۔ انگلش میں اپنی پسند Likes کے اظہار کے لئے اس طرح کے الفاظ استعمال ہوں گے۔

I like _____

I love _____

I am fond of _____

I enjoy _____

I admire _____

I feel good _____

اسی طرح ناپسند Dislikes کے اظہار کے لئے مندرجہ ذیل قسم کے الفاظ استعمال ہوں گے۔

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I don't like _____

I hate _____

I dislike _____

I detest _____

I'm not interested in _____

امتحان میں یہ سوال دو طرح سے آ سکتا ہے یا تو اپنی طرف سے likes اور Dislikes کے پانچ پانچ فقرے لکھنے کو آ سکتے ہیں۔ یا پھر چند چیزوں کے نام دیئے گئے ہوں گے۔ اور ان کے بارے میں اپنی پسند (Likes) یا ناپسند (Dislikes) کا اظہار کرنے کو کہا جائے گا۔

ذیل میں یہ سوال دونوں طرح سے دیا جا رہا ہے۔
پہلے Likes اور Dislikes کے فقرے دیکھئے۔ اور غور کیجئے کہ ہر بار مختلف انداز بیان (Expression) اختیار کیا گیا ہے۔

My Likes

(1) I like white colour.
(2) I love Pakistan.
(3) I enjoy playing cricket.
(4) I am interested in painting.
(5) I am fond of trips.
(6) I admire good friends.
(7) I am crazy (دیوانہ) about visiting new places.
(8) I like clouds.

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(9) I love ice-cream.
(10) I enjoy reading good books.

My Dislikes

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(1) I don't like summers.
(2) I dislike noise.
(3) I hate loud music.
(4) I detest سخت ناپسند dogs.
(5) I'm not fond of watching movies.
(6) I don't like dust and smoke.
(7) I'm not interested in Maths.
(8) I dislike dishonest persons.
(9) I am not very fond of watching movies.
(10) I hate proud persons.

ب Likes اور Dislikes والے سوال کی
ایک دوسری امتحانی شکل دیکھیے۔

Q: How would you express your likes about the following. Write at least one expression of likes in each case.

(a) Going to walk
(b) Meeting new people

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(c) Going to bazar
(d) Watching Television
(e) Playing Cricket

مندرجہ ذیل کے بارے میں آپ اپنی پسند کا اظہار کیسے کریں گے؟ ہر ایک کے لئے کم از کم ایک اظہار پسندیدگی لکھیئے۔

(a) سیر کیلئے جانا (b) نئے لوگوں سے ملنا (c) بازار جانا
(d) ٹیلی وژن دیکھنا (e) کرکٹ کھیلنا

Ans: (جواب)

(a) **Going to walk:**
I love going to walk.

(b) **Meeting new people:**
I like meeting new people.

(c) **Going to bazar:**
I like going to bazar.

(d) **Watching Television:**
I enjoy watching television.

(e) **Playing cricket:**
I am fond of playing cricket.

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Dislikes اور Likes سے متعلق ایک اور امتحانی سوال دیکھئے۔ اس میں پسند۔ یا۔ ناپسند دونوں کا ذکر ہوگا۔

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Q: Write different expressions of likes or dislikes in each case:

مندرجہ ذیل میں ہر ایک کے لئے پسند یا ناپسند کا مختلف طریقہ اظہار لکھئے۔

(i) Playing games
(ii) Cooking food
(iii) Learning English
(iv) Going to Tutorial meeting
(v) Joining Pakistan Army

Ans: (جواب)

(i) **Playing games**

I'm fond of playing games.

(ii) **Cooking food**

I enjoy cooking food.

(iii) **Learning English**

I love learning English.

(iv) **Going to Tutorial meeting**

I don't like going to tutorial meeting.

(v) **Joining Pakistan Army**

I am interested in Joining Pakistan Army

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My likes and dislikes امتحان میں اپنی پسند اور ناپسند یعنی dislikes کے بارے میں ایک پیراگراف لکھنے کو بھی آ سکتا ہے۔ یہ پیراگراف یوں لکھیں گے۔

My likes and dislikes

My name is Rabia. I am fifteen years old. I study in class 9th at Johar Public School. I enjoy watching cricekt and Afridi is my favourite player. I also love playing computer games. I don't like hockey and basketball. In food I love to eat Biryani and chicken curry. I am crazy about ice-cream. I don't like tea. Blue and white are my favourite colours. I like to wear Shalwar Kameez. I enjoy winters. I don't like summers. I like the company of jolly people. (خوش باش لوگ) I hate proud and dishonest persons. I am fond of reading story books. I am crazy about trips and picnics. I love to become a doctor in future as I love to serve the sick and the poor.

اوپر دیا گیا پیراگراف کچھ زیادہ بڑا محسوس ہو تو آپ اس میں سے کوئی سے دس بارہ فقرات لکھ سکتے ہیں۔

☆.....☆.....☆☆☆.....☆.....☆

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CHAPTER - 5

Talking about Your Travelling Plans

اپنے سفر کے منصوبوں کے بارے میں بتانا

ہمیں اکثر سفر پر جانا پڑتا ہے۔ سفر کا مطلب ہے ایک جگہ سے دوسری جگہ جانا۔ وہاں کے لوگوں سے ملنا۔ وہاں کے سماجی اور ثقافتی رسم و رواج سے آگاہی حاصل کرنا۔ سفر ایک دلچسپ عمل ہے۔ نئی نئی جگہوں کو دیکھنا اور نئے لوگوں سے ملنا ہمیں اچھا لگتا ہے۔ سفر پر جانے کیلئے بہت سے انتظامات کی ضرورت ہوتی ہے۔ اس سلسلے میں تین باتیں بنیادی اہمیت رکھتی ہیں۔

1- سفر کا مقصد (Purpose of Travelling):

یعنی ہم کس غرض سے سفر پر جا رہے ہیں؟ کسی کی شادی یا سالگرہ میں شمولیت یا کسی خوبصورت مقام کی سیر کیلئے جانا۔

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2- ذریعہ سفر (Mode of Travelling):

یعنی سفر کیلئے ہم اپنی سہولت اور حیثیت کے مطابق ریل گاڑی، بس، کار یا ہوائی جہاز کا انتخاب کرتے ہیں۔

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-3 سفر کے لئے انتظامات (Travel Arrangements):

یعنی دوران سفر جن چیزوں کی ضرورت پیش آ سکتی ہے۔ مثلاً موسم کے مطابق لباس، جوتے، صابن، تولیہ، ٹوتھ برش اور کیمرہ وغیرہ۔ یہ تمام چیزیں ہم بیگ یا سوٹ کیس میں پیک کرتے ہیں۔

نیچے کسی پہاڑی مقام کی سیر سے متعلق ایک مختصر پیراگراف دیا جا رہا ہے۔ اس کا عنوان ہو سکتا ہے۔ A visit to a beautiful place. (کسی خوبصورت مقام کی سیر) یا A visit to a hill station. (کسی پہاڑی مقام کی سیر) یا visit to Murree. (مری کی سیر) وغیرہ

اس پیراگراف میں اوپر بیان کردہ تینوں چیزیں موجود ہیں۔ یعنی سفر کا مقصد (Purpose Travelling)، سفر کا ذریعہ (Mode of Travelling) اور سفر کے انتظامات یعنی (Travel Arrangements) اس کا غور سے مطالعہ کیجئے۔ اس طرح کا پیراگراف امتحان میں لکھنے کو آ سکتا ہے۔

A visit to a beautiful Place

Last summer I visited Murree Hills. I went there with my family. We wanted to enjoy the pleasant weather خوشگوار موسم of the hill station. We planned to go by a jeep. Next few days we packed our bags with dresses, shoes, soaps, towels,

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cameras and a lot of other things. We reached Murree in the afternoon. We stayed there at a nice hotel. Murree is a very beautiful place. In the evening we walked on the Mall. It was crowded with people. The night was very cold. We enjoyed fried fish and tandoori roties.

In the next few days we visited the whole valley. (تمام وادی) There were high hills and green slopes. We took long walks and hikes there. We all enjoyed a lot. After a week we returned home, full of sweet memories.

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CHAPTER - 6

Inviting People, Accepting and Declining Invitations

لوگوں کو دعوت دینا۔ دعوت کو قبول کرنا اور انکار کرنا

روزمرہ زندگی میں ہم بعض اوقات دوسروں کو اپنے ہاں آنے کی دعوت دیتے ہیں یا ہم دوسروں کے ہاں ملنے جاتے ہیں۔ ہم دوستوں، رشتہ داروں، دفتر کے ساتھیوں، اپنے افسروں یا کاروباری ساتھیوں کو اپنے ہاں invite کرتے ہیں۔ مختلف لوگوں کو invite کرنے کے لئے ہم مختلف انداز (Expression) اختیار کرتے ہیں ان دعوت ناموں (Invitations) کی دو قسمیں ہیں۔

1- رسمی دعوت نامے (Formal Invitations)

اپنے سے بڑوں، بزرگوں یا قابل احترام لوگوں کو invite کرنے کے لئے ہم رسمی (Formal) انداز اختیار کرتے ہیں مثلاً

(1) I would be pleased if you could come to the dinner.

اگر آپ رات کے کھانے پر تشریف لائیں تو مجھے بڑی خوشی ہوگی۔

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(2) We would be very pleased if your could come to our son's birthday.

ہمیں بہت خوشی ہوگی اگر آپ ہمارے بیٹے کی سالگرہ میں آسکیں۔

(3) It will be a pleasure if you can attend my graduation ceremony.

اگر آپ میری گریجویشن کی تقریب میں شریک ہوسکیں تو میرے لئے خوشی کا باعث ہوگی۔

(4) We would be delighted if you were able to attend our wedding anniversary.

ہمیں خوشی ہوگی اگر آپ ہماری شادی کی سالگرہ میں شامل ہوسکیں۔

2- غیر رسمی دعوت نامے (Informal Invitations)

اپنے ہم عمر رشتے داروں اور بے تکلف دوستوں کو invite کرنے کے لئے ہم غیر رسمی (informal) یا بے تکلفانہ انداز اختیار کرتے ہیں۔ مثلاً دوستوں کو invite کرنے کے لئے ہم مندرجہ ذیل قسم کے فقرے استعمال کرسکتے ہیں۔

(1) How about joining me for lunch?

اگر آپ لنچ میرے ساتھ کریں تو کیسا رہے؟

(2) Come and let's go out for a walk.

آؤ سیر کیلئے چلیں۔

(3) If you like we can go for a walk.

اگر تم پسند کرو تو ہم سیر کیلئے چلیں۔

(4) Why don't you come along with me for a long drive?

آپ میرے ساتھ ایک لمبی ڈرائیو کیلئے کیوں نہیں چلے آتے؟

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(5) I was thinking if you can spend the evening with me.

میں سوچ رہا تھا کہ آج شام آپ میرے ہاں گزاریں۔

(6) We can play some interesting games.

ہم کوئی دلچسپ کھیل کھیل سکتے ہیں۔

اب ان (Invitations) کے بارے میں ایک امتحانی سوال دیکھئے۔

Q: Here are a few people who are very close to you. How would you invite them? Write appropriate invitations.

یہاں کچھ لوگوں کا ذکر ہے جو آپ کے بہت قریبی ہیں۔ آپ ان کو کیسے invite کریں گے؟ مناسب دعوت نامے لکھیے۔

(1) Invite your brother to accompany you for a walk.

اپنے بھائی کو اپنے ساتھ سیر کیلئے چلنے کو کہیے۔

Ans: Ali, come and let's go for a walk.

(2) Invite your friend to tea.

اپنے دوست کو چائے پر بلائیے۔

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Ans: Asad, why don't you come and join me over a cup of tea?

(3) Invite your younger sister for an ice-cream.

اپنی چھوٹی بہن کو آئس کریم کیلئے بلائیے۔

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Ans: Nazi, let's go for ice-cream.

(4) Invite your cuosin to your birthday party.

اپنے کزن کو اپنی سالگرہ کیلئے دعوت دیجئے۔

Ans: Nasir, come and join my birthday party this evening?

(5) Invite your uncle and aunt at your wedding.

اپنے چچا اور چچی کو اپنی شادی کی دعوت دیجئے۔

Ans: I would be pleased if you can attend my wedding ceremony.

دعوت کے جواب میں عام طور پر دعوت قبول کرلی جاتی ہے۔ اس کو Accepting the invitation کہتے ہیں۔ دعوت کو قبول کرنے کے لئے مندرجہ ذیل قسم کے فقرے Expressions استعمال کرتے ہیں۔

☆ Thank you for the offer / invitation _____.
☆ Yes, I would love to _____.
☆ Yes, that's very kind of you _____.
☆ I would very much like to _____.
☆ I would be delighted to _____.
☆ That sounds a nice idea _____.
☆ Thanks a lot _____.
☆ That's fine _____.
☆ That's great _____.

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بعض اوقات کسی مصروفیت کی وجہ سے ہم دعوت قبول نہیں کر پاتے اور شمولیت سے انکار کرنا پڑتا ہے۔ اس کو Declining کہتے ہیں۔ انکار کے لئے بھی مہذب انداز اختیار کیا جاتا ہے۔ اس کے لئے Refusing the invitation یا the invitation مندرجہ ذیل قسم کے فقرے Expressions استعمال ہوں گے۔ ان میں انکار کی وجہ بھی بیان کی گئی ہے۔

☆ Thank you for the invitation but I would be busy in my exams.

دعوت کے لئے آپ کا شکریہ لیکن میں اپنے امتحانات میں مصروف ہوں۔

☆ Yes, I'd love to but I have to pick my sister from school.

ہاں مجھے پسند ہے لیکن مجھے اپنی بہن کو سکول سے لینا ہے۔

☆ That's very kind of you but I'm very busy in the evening.

آپ کی بہت مہربانی لیکن میں شام کو بہت مصروف ہوں۔

☆ Thanks a lot for inviting but I can't come as I've flu.

دعوت دینے کا بہت بہت شکریہ لیکن میں آ نہیں سکتا کیونکہ مجھے فلو ہے۔

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☆ I would love to but I'm expecting some guests at home.

مجھے بہت پسند آتا۔ لیکن گھر پر میرے کچھ مہمان آنے والے ہیں۔

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Accepting the invitation اب دعوت کو قبول کرنے اور انکار کرنے decling the invitation کے بارے میں ایک امتحانی سوال دیکھیئے۔ یہاں دعوت کو قبول کرنے یا انکار کرنے والے فقرات کو آپ اسی طرح کے کسی بھی سوال کے جواب میں استعمال کر سکتے ہیں۔

Q: Here are a few invitations. You may accept or refuse them. If you are declining them give a reason.

یہاں کچھ دعوت نامے یعنی دعوتی فقرے ہیں۔ آپ ان کو قبول کر سکتے ہیں۔ یا انکار کر سکتے ہیں۔ اگر آپ انکار کر رہے ہیں۔ تو وجہ بھی لکھیے

(1) Why don't you come to the market with me?

Ans: Declining the invitation: انکار کرنا

I would love to but I'm busy at the moment.

(اس وقت میں مصروف ہوں)

(2) You will come to see my art exibition on Sunday, won't you?

کیا آپ اتوار کو میری فن پاروں کی نمائش دیکھنے آئیں گے؟

Ans: Accepting the invitation: دعوت قبول کرنا

Yes, I would be delighted to be there.

ہاں مجھے وہاں آ کر خوشی ہوگی۔

(3) It would be nice if you could come and spend sometime with me as I get very lonely in my house.

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بہت اچھا ہوا گر آپ آ کر کچھ وقت میرے ساتھ گزاریں کیونکہ میں گھر میں بہت تنہا محسوس کر رہا ہوں۔

Ans: Accepting the invitation:

Yes, I would love to accompany you.

(4) I would like you to come and attend my sister's wedding tomorrow.

میں چاہوں گا کہ کل آپ میری بہن کی شادی میں شریک ہوں۔

Ans: Accepting the invitation:

Yes, I would very much like to attend the ceremony.

ہاں تقریب میں شامل ہو کر مجھے بہت خوشی ہوگی۔

(5) Would you like to accompany me to see the principal of our college today after the college closes?

کیا آج کالج بند ہونے کے بعد آپ پرنسپل صاحب سے ملنے میرے ساتھ چلیں گے؟

Ans: Declining the invitation:

I am sorry I can't as I've to pick my children from school.

مجھے افسوس ہے کہ میں نہیں جا سکتا کیونکہ مجھے سکول سے اپنے بچوں کو لینا ہے۔

دعوت نامے (Invitation) والا ایک اور امتحانی سوال دیکھیے۔ اس میں بھی دعوت کے جواب میں قبول کرنے یا انکار کرنے والا فقرہ لکھنے کو کہا گیا ہے۔ اس سوال کے جواب والے فقروں کو بھی آپ کسی بھی سوال میں موقع کی مناسبت سے استعمال کر سکتے ہیں۔

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Q: How would you formally accept / decline the following invitations?

آپ مندرجہ ذیل دعوت ناموں کو رسمی طور پر کیسے قبول یا رد کریں گے؟

(1) Your friend invites you on his brother's marriage.

تمہارا دوست تمہیں اپنے بھائی کی شادی میں شامل ہونے کی دعوت دیتا ہے۔

Ans: Accepting the invitation: (دعوت قبول کرنا)

Thank you for the invitation, I would love to attend the ceremony.

(2) Your sister asks you to go to market and buy some fruits.

تمہاری بہن تمہیں بازار جانے اور کچھ پھل خریدلانے کا کہتی ہے۔

Ans: Accepting the invitation:

Yes, sure I'd like to.

(3) Your officer invites you to a dinner.

آپ کے آفیسر آپ کو ڈنر پر بلاتے ہیں۔

Ans: Accepting the invitation: (دعوت کو قبول کرنا)

That's very kind of you, I'd very much like to join you.

(4) Your friend asks to play cricket in the evening.

تمہارا دوست شام کو کرکٹ کھیلنے کیلئے کہتا ہے۔

Ans: Declining the invitation:

I'd love to, but I've my English test.

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(5) Your cousin asks you for smoking.

تمہارا کزن سگریٹ نوشی کیلئے کہتا ہے۔

Ans: Declining the invitation:

Sorry, I can't as it is very harmful.

(یہ بہت نقصان دہ ہے۔)

اب ایک اور امتحانی سوال دیکھیے۔ اس میں تمام دعوت ناموں کے جواب میں پہلے قبول کرنے والے فقرے لکھنے کو کہا گیا ہے۔ اور پھر انہی کے لئے انکار کرنے والے فقرے لکھنے ہیں۔ یہ دونوں طرح کے فقرے آپ ایسے ہی کسی بھی سوال کے جواب میں بدل بدل کر لکھ سکتے ہیں۔

Q: Write your response:

(1) First accepting the invitation.

(2) Then declining the invitation.

اپنا جواب لکھیئے:

(i) پہلے دعوت کو قبول کرنے کی صورت میں

(ii) پھر دعوت کا انکار کرنے کی صورت میں

(1) A friend invites you to his birthday party.

Ans: Accepting the invitation: (دعوت کو قبول کرنا)

Thanks, I'd love to join you.

Declining the invitation: (دعوت کو انکار کرنا)

I would love to but sorry, I have my English test.

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(2) Your cousin asks you to join a trip to Murree next Sunday.

Ans: **Accepting the invitation:**

That's a nice idea, I'd love to join you.

Declining the invitation:

I'd love to but sorry, I've my exams.

(3) Your friend invites you to go to the canal outside the village / town.

Ans: **Accepting the invitation:**

That sounds nice, I'd very much like to accompany you.

Declining the invitation:

I'd like to but I am busy at the moment.

(4) Your friend invites you to have lunch with him.

Ans: **Accepting the invitation:**

Thanks, I'd very much like to.

Declining the invitation:

Thanks a lot but sorry I can't come as I've flu.

(5) Your class-fellow asks you to go to the library with him.

Ans: **Accepting the invitation:**

That's fine, I would love to accompany you.

Declining the invitation:

I would love to but I'm busy at the moment.

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CHAPTER - 7

Opposite

ا والفاظ

ے معنی دینے والے الفاظ کو متضاد الفاظ
کہا جاتا ہے۔ آپ کے کورس میں سے
نیچے دی جا رہی ہے۔ ان کو یاد کر لیجئے۔

	الفاظ	
(1)	Majority	اکثریت
(2)	Large	
(3)	Low	نیچا
(4)	Poor	
(5)	Important	اہم
(6)	Right	درست
(7)	Old	
(8)	Fertile	زرخیز
(9)	Stop	
(10)	Day	
(11)	Fortunately	خوش قسمتی سے

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(12)	White	Black	
(13)	Slow	Fast	
(14)	Strong مضبوط	Weak کمزور	
(15)	Thick	Thin	
(16)	Good	Bad	
(17)	Hard سخت	Soft نرم	
(18)	Literate پڑھا لکھا	Illiterate ان پڑھ	
(19)	Employment روزگار	Unemployment بے روزگاری	
(20)	Peacful پرامن	Unpeaceful بدامنی والا	
(21)	Responsible ذمہ دار	Irresponsible غیر ذمہ دار	
(22)	Front سامنے	Rear پیچھے	
(23)	Busy	Free	
(24)	Dense گھنا	Sparse کم گھنا	
(25)	Friend	Foe دشمن Enemy	
(26)	Down	Up	
(27)	Lead رہنمائی کرنا	Follow پیروی کرنا	
(28)	Dead مردہ	Alive زندہ	
(29)	Pass	Fail	
(30)	Sink بے جان چیز کا ڈوبنا	Float (بے جان چیز کا تیرنا)	
(31)	Drown جان دار کا ڈوبنا	Swim جان دار کا تیرنا	
(32)	Correct درست	Incorrect غلط	
(33)	Beautiful خوبصورت	Ugly بدصورت	
(34)	Expensive قیمتی	Cheap سستا	
(35)	Easy آسان	Difficult مشکل	

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(36)	Near نزدیک	Far	دور
(37)	Different مختلف	Same	یکساں
(38)	Heavy بھاری	Light	ہلکا
(39)	Regular باقاعدہ	Irregular	بے قاعدہ
(40)	Dry خشک	Wet	تر

اب متضاد الفاظ سے متعلق ایک امتحانی سوال دیکھیے۔

Q. Give the opposite of the following fifteen words.

مندرجہ ذیل میں سے پندرہ الفاظ کے متضاد لکھیے۔

(1) Majority (2) Large (3) Low (4) Poor
(5) Important (6) Right (7) Old (8) Fertile
(9) Stop (10) Day (11) Fortunately
(12) White (13) weak (14) Slow
(15) Strong (16) Thick (17) Good (18) Hard

Ans: Opposite Words (متضاد الفاظ)

1- Majority	Minority	2- Large	Small
3- Low	High	4- Poor	Rich
5- Important	unimportant	6- Right	Wrong یا left
7- Old	New	8- Fertile	Barren
9- Stop	Start	10- Day	Night
11- Fortunately	Unfortunately	12- White	Black
13- Weak	Strong	14- Slow	Fast
15- Strong	Weak	16- Thick	Thin
17- Good	Bad	18- Hard	Soft

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CHAPTER - 8

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CONTRACTIONS
لفظوں کی مختصر شکل

نوٹ: بول چال میں ہم کچھ الفاظ کی مختصر شکل استعمال کرتے ہیں۔ یہ الفاظ اتنے کامن ہوتے ہیں۔ کہ سننے والا با آسانی سمجھ جاتا ہے۔ کہ مکمل لفظ کیا ہے۔ نیچے آپ کے کورس میں بار بار استعمال ہونے والے مکمل الفاظ اور اُن کی مختصر شکل دی جا رہی ہے۔

مختصر شکل	مکمل الفاظ
I'm	I am
I've	I have
I'd	I would
I don't	I do not
We've	We have
It's	It is
They're	They are
What're	What are
You haven't	You have not

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Wouldn't	Would not
Won't	would not
Let's	Let us
Here's	Here is
Where's	Where is
I can't	I can not
that's	That is
Did't	Did not
won't you	Would not you
I'll	I will

اب لفظوں کی مختصر شکل (Contractions) سے متعلق ایک امتحانی سوال دیکھئے۔

Q: Write contractions of the following:

مندرجہ ذیل کی مختصر شکل لکھئے۔

(1) We shall play.
Ans: We'll play.
(2) I would think.
Ans: I'd think.
(3) You have not worked.
Ans: You haven't worked.
(4) We have reached home.
Ans: We've reached home.
(5) I cannot help him.
Ans: I can't help him.

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اب اسی سوال کی ایک دوسری شکل دیکھئے۔

Q: In speaking we use contractions. Write complete words for the following contractions.

بول چال میں ہم الفاظ کی مختصر شکل استعمال کرتے ہیں۔
مندرجہ ذیل مختصر الفاظ کو مکمل شکل میں لکھیئے۔

I'd, I'll, I'm, They're,
we've, It's, I don't, I won't,
She doesn't, we'd

مختصر لفظوں کی مکمل شکل

Ans:

مختصر شکل	مکمل شکل
I'd	I would
I'll	I will
I'm	I am
They're	They are
We've	We have
It's	It is
I don't	I do not
I won't	I would not
She doesn't	She does not
We'd	We would یا we have

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CHAPTER - 9

Tag Questions

نوٹ:

انگریزی زبان میں فقرے کو سوالیہ بنانے کے مختلف طریقے ہیں۔

مثلاً اس فقرے کو دیکھیئے۔

He is a tall boy.

Helping Verb یعنی is اس فقرے کو سوالیہ بنانے کا ایک طریقہ تو یہ ہے کہ کو فقرے کے شروع میں لگا دیں اور فقرے کے آخر میں سوالیہ نشان لگائیں۔ مثلاً

Is he a tall boy?

اسی فقرے کو سوالیہ بنانے کا ایک اور طریقہ بھی ہے۔ یعنی فقرے کے آخر میں Tag Question لگا کر فقرے کو سوالیہ بنانا۔ اس کا طریقہ یہ ہے کہ دیا ہوا فقرہ پہلے ویسے ہی لکھ دیا جاتا ہے۔ اور آخر میں سوالیہ حصہ یعنی Tag Question کا اضافہ کر دیا جاتا ہے۔ مثلاً

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He is a tall boy.

اس کے ساتھ Tag Question لگانے سے یہ فقرہ یوں بنے گا۔

He is a tall boy, isn't he?

یعنی سادہ یا مثبت فقرے کے ساتھ tag والا حصہ نفی سوالیہ شکل میں آئے گا۔

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Tag Question کی چند مزید مثالیں دیکھیے۔

(1) He was a naughty boy.

Tag Question:

He was a naughty boy, wasn't he?

(2) They are good boys.

Tag Question:

They are good boys, aren't they?

(3) We have done our duty.

Tag Question:

We have done our duty, haven't we?

(4) She teaches well.

Tag Question:

She teaches well, doesn't she?

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(5) He will come.

Tag Question:

He will come, won't he?

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(1) He is not a tall boy.

Tag Question:
He is not a tall boy, is he?

(2) You don't want these old clothes.

Tag Question:
You don't want these old clothes, do you?

(3) He was not a rich man.

Tag Question:
He was not a rich man, was he?

(4) They did not do their work.

Tag Question:
They did not do their work, did they?

(5) He will not help you.

Tag Question:
He will not help you, will he?
یا would he?

اوپر دی گئی مثالوں سے آپ نے جان لیا ہوگا۔ کہ اگر فقرہ سادہ یعنی مثبت ہو تو اس کا Tag والا حصہ نفی میں ہوگا۔ اور اگر فقرہ نفی میں ہو تو اس کا Tag والا حصہ سادہ یعنی مثبت ہوگا۔

اب آپ نیچے دیئے گئے فقرات سے Tag Question بنانے کی مشق کریں۔ کہیں مشکل پیش آئے تو آگے حل شدہ فقرات پر غور کیجئے۔ ان میں سے اکثر فقرے سابقہ پیپرز میں سے لئے گئے ہیں۔

(1) You are coming to my house, _____?

(2) My cat is white, _____?

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(3) We can keep dogs as pets, _____?
(4) My dog is very friendly, _____?
(5) You are not busy, _____?
(6) You like mangoes, _____?
(7) It is a lovely day, _____?
(8) You don't live here, _____?
(9) You are coming to the party tonight, _____?
(10) You can speak French, _____?
(11) She eats meat, _____?
(12) Our plane left at 7 p.m., _____?
(13) You don't like tea, _____?
(14) She is not married, _____?
(15) They are not going abroad, _____?
(16) He doesn't like studying, _____?
(17) You won't tell anyone, _____?
(18) They haven't met Salim, _____?
(19) We are going to Lahore, _____?
(20) She is coming tonight, _____?
(21) Your name is Tahir, _____?
(22) They had gone to Lahore, _____?
(23) She reads newspaper daily, _____?
(24) They will not compromise, _____?
(25) He showed good results in Matric programme, _____?

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اوپر دیئے گئے Tag Questions والے فقرات کو نیچے حل کر دیا گیا ہے۔

Ans:

(1) You are coming to my house, **aren't you?**

(2) My cat is white, **isn't it?**

(3) We can keep dogs as pets, **can't we?**

(4) My dog is very friendly, **isn't it?**

(5) You are not busy, **aren't you?**

(6) You like mangoes, **don't you?**

(7) It is a lovely day, **isn't it?**

(8) You don't live here, **do you?**

(9) You are coming to the party tonight, **aren't you?**

(10) You can speak French, **can't you?**

(11) She eats meat, **doesn't she?**

(12) Our plane left at 7 p.m., **didn't it?**

(13) You don't like tea, **do you?**

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(14) She is not married, **is she?**

(15) They are not going abroad, **are they?**

(16) He doesn't like studying, **does he?**

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(17) You won't tell anyone, **will you?**

(18) They haven't met Salim, **have they?**

(19) We are going to Lahore, **aren't we?**

(20) She is coming tonight, **isn't she?**

(21) Your name is Tahir, **isn't it?**

(22) They had gone to Lahore, **hadn't they?**

(23) She reads newspapers daily, **doesn't she?**

(24) They will not compromise, **won't they?**

(25) He showed good results in Matric programme, **didn't he?**

☆.....☆.....☆☆☆...

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CHAPTER - 10

Parts of Speech
اجزائے کلام

لفظوں کو مختلف قسموں میں تقسیم کیا جاتا ہے۔ یہ تقسیم ان کی جملے کے اندر استعمال کی نوعیت کی بنیاد پر کی جاتی ہے۔ ان کو "Parts of Speech" کہا جاتا ہے۔ Parts of Speech آٹھ ہیں۔ جو یہ ہیں۔

(1) Noun (اسم):

کسی شخص، چیز یا جگہ کے نام کو اُردو میں اسم اور انگلش میں Noun کہتے ہیں۔ مثلاً computer، Table، dog، Quetta، Nazia وغیرہ یہ تمام Nouns ہیں۔

(2) Pronoun (اسم ضمیر)

وہ لفظ جو Noun کی جگہ پر استعمال ہو۔ Pronoun کہلاتا ہے۔ مثلاً He، she، it، they، we، our، us وغیرہ تمام Pronouns ہیں۔

(3) Verb (فعل)

وہ لفظ جو کسی کام کے کرنے یا ہونے کو بیان کرے Verb کہلاتا ہے۔ مثلاً write، play، go، buy، take یہ تمام verb ہیں۔

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(4) Adjective (اسم صفت)

وہ لفظ جو کسی اسم کی خوبی یا خصوصیت بیان کرے۔ Adjective کہلاتا ہے۔ مثلاً beautiful، fine، hot، cold، tall وغیرہ۔

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ڈسٹ: Adjective کی ڈگریاں ہوتی ہیں۔ مثلاً اچھا، بہت اچھا، بہت ہی اچھا

(5) Adverb

Adverb وہ لفظ جو verb یا Adjective کے معنوں میں اضافہ کرے
کہلاتا ہے۔ مثلاً slowly، bravely، exrtemely، quickly وغیرہ

(6) Conjunction (حرف ربط)

وہ الفاظ جو فقروں کو جوڑنے کا کام دیتے ہیں۔
مثلاً and، but، therefore، so وغیرہ

(7) Interjection (استعجابیہ)

وہ الفاظ جو حیرت، خوشی یا دکھ کی اچانک کیفیت کو ظاہر کرتے ہیں۔
مثلاً Hurrah!، Alas!، Oh!، Really! وغیرہ

(8) Prepositions (حروف جار)

وہ الفاظ جو کسی چیز کی پوزیشن یا حالت کو بیان کرتے ہیں۔ مثلاً with،
on، in، at، before، after وغیرہ تمام Preposition ہیں۔

اوپر Parts of Speech کا آپ نے مطالعہ کیا۔
اب آیئے عبارت کے اندر ان Parts of Speech کی پہچان
کرنے کی مشق کرتے ہیں۔ اس کیلئے ایک امتحانی سوال دیکھیے۔

Q: Classify the underlined words into Nouns, Pronouns, adjectives and verbs.

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خط کشیدہ الفاظ کی درجہ بندی بطور ناؤن، پرو ناؤن،
ایڈجیکٹو اور ورب کے طور پر کیجئے۔

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(1) He runs very fast.

(2) He is an intelligent student.

(3) Akbar works very hard.

(4) Who did pay the fine?

(5) Cricket is a famous game all over the world.

Ans:

خط کشیدہ الفاظ گرامر کی رُو سے

Nouns	Pronouns	Adjectives	Verbs
Student	He,	Fast	Runs
Akbar	who	intelligent	works
Fine		Hard	pay
Cricket		Famous	
Game			
World			

Parts of Speech کے بارے میں ایک اور امتحانی قسم کا سوال دیکھیے۔

Q: Read the following Paragraph and differentiate between nouns, pronouns, verbs, adjectives and prepositions and write them in their respective columns:

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مندرجہ ذیل پیراگراف کو پڑھیئے اور ناؤن، پروناؤن، ورب، ایڈجیکٹو اور پریپوزیشن میں فرق واضح کیجئے اور ان کے متعلقہ کالم میں لکھئے۔

PARAGRAPH

I have always been very fond of travelling. When I was in school, I joined the scouts and travelled to a lot, met interesting people and visited lovely places.

اس سوال میں بتانا ہے کہ پیرے میں سے کون سا لفظ گرامر کی رُو سے کیا ہے۔

Ans:

Nouns	Pronouns	Verbs	Adjectives	Prepositions
travelling	I	joined	fond	of
school		travelled	a lot	in
peopl		met	interesting	to
places		visited	lovely	

Parts of Speech میں سے صرف پروناؤن کے استعمال سے متعلق ایک اور امتحانی سوال دیکھئے۔

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Q: Complete the following sentences by writing the correct pronouns,

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choosing from the list:
(Theirs, hers, me, mine, us, ours, them, I, they)

مندرجہ ذیل فقرات کو دی گئی فہرست میں سے درست پرو ناؤن لگا کر مکمل کریں۔

(1) Our house is bigger than _____
(2) My aunt brought some presents for _____
(3) It is not _____, it is _____
(4) _____ had to leave early.
(5) Give _____ my regards.
(6) Let's go, they are waiting for _____
(7) It's a nice day, _____ will like to go out.
(8) Do not trust _____, _____ are not good people.
(9) We should go now, _____ must be waiting for us.
(10) They have invited _____ to a party.

Ans:

خالی جگہ میں درست پرو ناؤن لگانے سے یہ فقرے اس طرح بنیں گے۔

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(1) Our house is bigger than **yours**.
(2) My aunt brought some presents for **me**.
(3) It is not **yours**, it is **mine**.
(4) **They** had to leave early.
(5) Give **them** my regards.
(6) Let's go, they are waiting for **us**.

(7) It's a nice day, I will like to go out.

(8) Do not trust **them**, **they** are not good people.

(9) We should go now, **they** must be waiting for us.

(10) They have invited **us** to a party.

Parts of Speech کے بارے میں ایک امتحانی سوال دیکھئے۔

Q Look at the underlined words in the following sentences. Are these words nouns or verbs or adjectives? Describe each of them.

مندرجہ ذیل جملوں میں خط کشیدہ الفاظ کو دیکھئے۔ کیا یہ الفاظ ناؤن ہیں، ورب ہیں یا ایڈجیکٹو (اسم صفت)؟ ان میں سے ہر ایک کے بارے میں بیان کیجئے۔

Ans:

(i) He **looks** at the picture. (verb)

(ii) This job requires good **looks.** (noun)

(iii) Ahamd signed the **contract.** (Noun)

(iv) Our muscles **contract** during exercise. (verb)

(v) What's its **cost?** (noun)

(vi) How much does it cost? (verb)

(vii) He **loves** Pakistan. (verb)

(viii) Children need **love.** (noun, adjective)

(ix) He is having a **bath.** (noun)

(x) She **baths** her baby. (verb

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CHAPTER - 11



ADJECTIVES

اسم صفت

آپ نے Parts of Speech میں Adjective یعنی اسم صفت کے بارے میں پڑھا ہے۔ یعنی وہ لفظ جو کسی چیز کی خوبی یا خصوصیت کو بیان کرے۔ وہ اسم صفت یا Adjective کہلاتا ہے۔ مثلاً high، cold، beautiful، big، small وغیرہ۔ اسم صفت یا Adjective کے تین درجے ہوتے ہیں۔ مثلاً اچھا، بہت اچھا، بہت ہی اچھا، یا بلند، بلند تر اور بلند ترین۔ انگلش میں کسی Adjective کی دوسری حالت کو Comparative degree اور تیسری حالت کو Superlative degree کہا جاتا ہے۔ نیچے کچھ Adjectives کی تینوں ڈگریاں دی جا رہی ہیں۔

ان کا بغور مطالعہ کیجئے اور یاد کر لیجئے۔

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Adjective	معنی	Comparative	Superlative
1- Beautiful	خوبصورت	More beautiful	Most beautiful
2- Ugly	بدصورت	Uglier	Ugliest
3- Big	بڑا	Bigger	Biggest

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4- Small	چھوٹا	Smaller	Smallest
5- Busy	مصروف	Busier	Busiest
6- Cheap	سستا	Cheaper	Cheapest
7-Expensive	قیمتی، مہنگی	More expensive	Most expensive
8- Clear	صاف	Clearer	Clearest
9- Cold	ٹھنڈا	Colder	Coldest
10- Hot	گرم	Hotter	Hottest
11- Crowded	پرہجوم	More crowded	Most crowded
12- Exciting	پرجوش	More exciting	Most exciting
13- Good	اچھا	Better	Best
14- Long	لمبا	Longer	Longest
15- Interesting	دلچسپ	More interesting	Most interesting

نوٹ: آپ نے غور کیا کہ اوپر دیئے گئے Adjectives کی دوسری اور تیسری ڈگری بناتے ہوئے مختلف طریقے اختیار کیے گئے ہیں۔ان کے بنانے کے تین طریقے ہیں۔

(1) بعض Adjectives کی دوسری ڈگری بناتے ہوئے er اور تیسری ڈگری میں est کا اضافہ کر دیتے ہیں۔

مثلاً Tall - Taller - Tallest

یا Big - Bigger - Biggest

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(2) بعض Adjectives کی دوسری ڈگری میں ier اور تیسری ڈگری میں iest کا اضافہ کیا جاتا ہے۔

مثلاً Busy - Busier - Busiest

یا Happy - Happier - Happiest

(3) کچھ Adjectives ایسے بھی ہیں۔ جن کی دوسری ڈگری میں Most سے پہلے more اور تیسری ڈگری میں Most کا اضافہ کیا جاتا ہے۔ ایسا عام طور پر لمبے لفظوں والے Adjectives کے ساتھ ہوتا ہے۔ مثلاً

Beautiful - More beautiful - Most beautiful

Expensive - More expensive - most expensive

اب Adjective یا اسم صفت سے متعلق ایک امتحانی سوال دیکھیے۔ یہ سوال آپ کے کورس کی کتاب کی ایک نظم کے بارے میں ہے۔ اور پوچھا یہ گیا ہے کہ اس نظم میں کون کون سے لفظ Adjective یا اسم صفت ہیں۔ Adjective یا اسم صفت کے بارے میں اتنا کچھ پڑھنے کے بعد امید ہے آپ آسانی سے ان لفظوں کی نشان دہی کر سکیں گے جو Adjective یا اسم صفت ہیں۔

Q: Here is the poem "My Little House" from your course book. Pick ten adjectives and write them down.

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یہاں آپ کی کورس کی کتاب میں سے نظم "My Little House" دی گئی ہے۔ اس میں سے دس اسم صفت چن کر لکھیے۔

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My Little House

I am glad our house is a little house
Not too tall, not too wide
I am glad the hovering butterflies
Feel free to come inside
Our little house is a friendly house
It is not sky or vain
It gossips with the talking trees
And makes friend with the rain
And quick leaves cast a shimmering light
And in the phlox, the courteous bees
Are paying duty calls

Ans: جواب

آیئے اب اس نظم میں سے اسم صفت (Adjectives) چن کر الگ لکھتے ہیں۔ ان کے اُردو معنی آپ کی سہولت کے لئے دیئے جا رہے ہیں۔ آپ امتحان میں صرف انگلش الفاظ لکھیں۔

1-Glad	خوش	7-Friendly	دوست، دوستانہ
2-Little	چھوٹا سا	8-Shy	شرمیلا۔ نادم
3-Tall	اونچا	9-Vain	بے کار
4-Wide	وسیع، کھلا	10-Quick	تیز رفتار
5-Free	آزاد	11-Courteous	مہذب، خوش اخلاق
6-Inside	اندر	12-White	سفید

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CHAPTER - 12

TENSES
زمانے

نوٹ:

میٹرک کے امتحان میں Tenses کا سوال تین طرح سے آسکتا ہے۔

(1) کسی Tense کے پانچ فقرے لکھنے کو دیئے جاسکتے ہیں۔ مثلاً

Q: Write five sentences using the Present Perfect Tense.

یعنی Present Perfect Tense کے پانچ فقرے لکھیئے

(2) دیئے گئے الفاظ (verbs) کو Past Tense میں بدلنا اور Past Tense والے لفظوں یعنی دوسری فارم کو اپنے جملوں میں استعمال کرنا۔

(3) سوال میں دیئے گئے فقرات کو ہدایات کے مطابق تبدیل کرنا۔ یہ بھی Tenses کا سوال ہوتا ہے۔

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ان تینوں قسم کے سوالات کو اچھی طرح سمجھنے اور حل کرنے کے لئے ضروری ہے۔ کہ آپ کو Tenses اچھی طرح آتے ہوں۔ یہاں Tenses کو مختصراً بیان کیا جارہا ہے۔ ان کو ذہن نشین کرنے کی کوشش کیجئے۔

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(1) Present Indefinite Tense

اُردو میں پہچان:

اُردو فقروں کے آخر میں "تا ہے، تی ہے، تے ہیں" جیسے الفاظ آتے ہیں۔ مثلاً

وہ ہر روز سیر کو جاتا ہے۔

ہم اپنے والدین کی عزت کرتے ہیں۔

سلمیٰ کھانا پکاتی ہے۔

میں تمہارا انتظار کرتا ہوں۔

انگلش میں بنانے کا طریقہ:

(i) You, I اور جمع فاعل کے ساتھ صرف پہلی فارم لگائیں۔

(ii) واحد فاعل کے ساتھ پہلی فارم اور ES یا S لگائیں۔

مثلاً:

(1) He goes out for a walk daily.
(2) We respect our parents.
(3) Salma cooks food.
(4) I wait for you.

سوالیہ فقرے:

(i) You, I اور جمع فاعل والے فقروں کے شروع میں Do اور آخر میں سوالیہ نشان لگائیں اور فقرے میں صرف پہلی فارم استعمال کریں۔

(ii) واحد فاعل کے فقروں کے شروع میں Does لگائیں اور صرف پہلی فارم مثلاً:

(1) Does he go out for a walk daily?
(2) Do we respect our parents?

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(3) Does Salma cook food?

(4) Do I wait for you?

نفی فقرے:

(i) You, I اور جمع فاعل والے فقروں میں do not کے ساتھ پہلی فارم لگائیں۔

(ii) واحد فاعل والے فقروں میں does not کے ساتھ پہلی فارم لگائیں۔ مثلاً:

(1) He does not go out for a walk daily.

(2) Salma does not cook food.

(3) I do not wait for you.

(2) Past Indefinite Tense

اُردو میں پہچان:

اُردو فقروں کے آخر میں "الف، ی، ے" جیسے حرف یا "تھا۔ تھی۔ تھے" جیسے الفاظ آتے ہیں مثلاً

ہم کل چڑیا گھر گئے تھے۔

نسیمہ نے خط لکھا۔

تم لاہور گئے تھے۔

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انگلش میں بنانے کا طریقہ:

واحد یا جمع تمام قسم کے فاعل کے ساتھ دوسری فارم لگائیں مثلاً

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(1) We went to zoo yesterday.

(2) Nasima wrote a letter.

(3) You went to Lahore.

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سوالیہ فقرے:

فقرے کے شروع میں Did اور آخر میں سوالیہ نشان لگائیں۔ اور پہلی فارم استعمال کریں۔ مثلاً

(1) Did we go to zoo yesterday?
(2) Did Nasima write a letter?
(3) Did you go to Lahore?

نفی فقرے:

did not کے ساتھ پہلی فارم لگائیں۔ مثلاً

(1) We did not go to zoo yesterday.
(2) Nasima did not write a letter.
(3) You did not go to Lahore.

(3) Future Indefinite Tense

اُردو میں پہچان:

اُردو فقروں کے آخر میں گا، گے، گی جیسے الفاظ آتے ہیں۔ مثلاً

امیر غریبوں کی مدد کریں گے۔
میں جھوٹ نہیں بولوں گا۔
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انگلش میں بنانے کا طریقہ:

I اور We کے ساتھ shall اور پہلی فارم لگائیں۔ باقی تمام کے ساتھ will کے ساتھ پہلی فارم لگائیں۔

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نوٹ:

اگر ضرور یا ارادے کا مطلب بیان کرنا ہو تو I اور we کے ساتھ will اور باقی تمام کے ساتھ shall لگا دیں۔ مثلاً:

(1) The rich will help the poor.
(2) I shall not tell a lie.
(3) We will win the match.

سوالیہ فقرے:

will یا shall کو فقرے کے شروع میں لگائیں اور آخر میں سوالیہ نشان لگائیں۔ مثلاً:

(1) Will the rich help the poor?
(2) Shall I not tell a lie?
(3) Will we win the match?

نفی فقرے:

will یا shall کے بعد not لگا دیں۔ مثلاً

(1) The rich will not help the poor.
(2) I shall not tell a lie.
(3) We will not win the match.

---

(4) Present Continuous Tense

اُردو میں پہچان:

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بارش ہو رہی ہے۔
میں سچ بول رہا ہوں۔
لڑکیاں پھول توڑ رہی ہیں۔

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انگلش میں بنانے کا طریقہ:

Are یا Am، Is کے ساتھ پہلی فارم اور ing لگا دیں۔ مثلاً

(1) It is raining.
(2) I am speaking the truth.
(3) Girls are plucking flowers.

سوالیہ فقرے:

are یا am,is کو فقرے کے شروع میں لگائیں اور آخر میں سوالیہ نشان لگائیں۔ مثلاً:

(1) Is it raining?
(2) Am I speaking the truth?
(3) Are girls plucking flowers?

نفی فقرے:

are یا am,is کے بعد not لگائیں۔ مثلاً

(1) It is not raining.
(2) Girls are not plucking flowers.

(5) Past Continuous Tense

اُردو میں پہچان:

اُردو فقروں کے آخر میں "رہا تھا"۔ "رہی تھی"۔ "رہے تھے" جیسے الفاظ آتے ہیں۔ مثلاً

بچے شور مچا رہے تھے۔

سورج بادلوں کے پیچھے چھپ رہا تھا۔

وہ اپنے بالوں میں کنگھی کر رہی تھی۔

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انگلش میں بنانے کا طریقہ:

was یا were کے ساتھ پہلی فارم اور ing لگائیں۔ مثلاً

(1) The children were making a noise.
(2) The sun was setting behind clouds.
(3) She was combing her hair.

سوالیہ فقرے:

was یا were کو فقرے کے شروع میں لگائیں اور آخر میں سوالیہ نشان لگائیں۔ مثلاً:

(1) Were the children making noise?
(2) Was the sun setting behind clouds?
(3) Was she combing her hair?

نفی فقرے:

was یا were کے بعد not لگائیں۔ مثلاً

(1) The children were not making a noise.
(2) The sun was not setting behind clouds.
(3) She was not combing her hair.

---

(6) Future Continuous Tense

اُردو میں پہچان:

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سورج غروب ہو رہا ہوگا۔

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وہ اپنا فرض ادا کر رہے ہوں گے۔

میں تمہارا ساتھ دے رہا ہوں گا۔

انگلش میں بنانے کا طریقہ:

shall be یا will be کے ساتھ پہلی فارم اور ing لگا دیں۔ مثلاً

(1) The sun will be setting.

(2) They will be doing their duty.

(3) I shall be standing by you.

سوالیہ فقرے:

صرف shall یا will کو فقرے کے شروع میں لگائیں اور آخر میں سوالیہ نشان لگائیں۔ مثلاً:

(1) Will the sun be setting?

(2) Will they be doing their duty?

(3) Shall I be standing by you?

نفی فقرے:

shall یا will کے بعد not لگائیں۔ مثلاً

(1) The sun will not be setting.

(2) They will not be doing their duty.

(3) I shall not be standing by you.

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(7) Present Perfect Continuous Tense

اُردو میں پہچان:

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اور وقت کا ذکر ضرور آتا ہے۔ مثلاً

صبح سے بارش ہو رہی ہے۔ تم دو گھنٹے سے ٹی۔وی دیکھ رہے ہو۔

میں کئی ہفتوں سے تمہارے خط کا انتظار کر رہا ہوں۔

انگلش میں بنانے کا طریقہ:

have been یا has been کے ساتھ پہلی فارم اور ing لگائیں۔ اور وقت کے لئے since یا for لگائیں۔ متعین وقت یعنی صبح، شام 1980ء، 25 دسمبر وغیرہ کیلئے since لگائیں۔ اور غیر مقررہ وقت یعنی دو گھنٹے، چار دن، کئی ہفتے وغیرہ کیلئے for لگائیں۔ مثلاً

(1) It has been raining since morning.

(2) You have been watching T.V for two hours.

(3) I have been waiting for your letter for many weeks.

سوالیہ فقرے:

صرف has یا have کو فقرے کے شروع میں لگائیں۔ اور آخر میں سوالیہ نشان مثلاً:

(1) Has it been raining since morning?

(2) Have you been watching T.V for two hours.

(3) Have I been waiting for you for your letter many weeks?

نفی فقرے:

has یا have کے فوراً بعد not لگائیں۔ مثلاً

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(1) It has not been raining since morning.

(2) You have not been watching T.V. for two hours.

(3) I have not been waiting for your letter for

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many weeks.

(8) Past Perfect Continuous Tense

اُردو میں پہچان:

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(1) ہم کئی سال سے اپنا وقت ضائع کر رہے تھے۔

(2) نادیہ دوپہر سے کھانا بنا رہی تھی۔

انگلش میں بنانے کا طریقہ:

had been کے ساتھ پہلی فارم اور ing لگا دیں۔ اور وقت کیلئے since یا for لگائیں۔ مثلاً:

(1) We had been wasting our time for many years.

(2) Nadia had been cooking since noon.

سوالیہ فقرے:

صرف had کو فقرے کے شروع میں لگا دیں۔ اور آخر میں سوالیہ نشان لگائیں مثلاً

(1) Had we been wasting our time for many years?

(2) Had Nadia been cooking since noon?

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نفی فقرے:

had کے فوراً بعد not لگائیں۔ مثلاً

(1) We had not been wasting our time for many

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years.

(2) Nadia had not been cooking since noon.

(9) Future Perfect Continuous Tense

اُردو میں پہچان:

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(1) ہم کئی دن سے آپ کا انتظار کر رہے ہوں گے

(2) بچہ صبح سے رو رہا ہوں گا۔

انگلش میں بنانے کا طریقہ:

shall have been یا will have been کے ساتھ پہلی فارم اور ing لگا دیں اور وقت کے لئے for یا since لگائیں۔ مثلاً

(1) We shall have been waiting for you for many days.

(2) The baby will have been crying since monring.

سوالیہ فقرے:

صرف shall یا will کو فقرے کے شروع میں لگائیں اور آخر میں سوالیہ نشان۔ مثلاً

(1) Shall we have been waiting for you for many days?

(2) Will the baby have been crying since

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morning?

نفی فقرے:

shall یا will کے فوراً بعد not لگائیں۔ مثلاً

(1) We shall not have been waiting for you for many days.

(2) The baby will not have been crying since monring.

---

(10) Present Perfect Tense

اُردو میں پہچان:

اُردو فقروں کے آخر میں "چکا ہے۔ چکی ہے۔ چکے ہیں" یا "لیا ہے۔ لیے ہیں۔" جیسے الفاظ آتے ہیں۔ مثلاً

(1) ہم یہ میچ جیت چکے ہیں۔ یا ہم نے یہ میچ جیت لیا ہے۔

(2) وہ اپنا وعدہ پورا کر چکا ہے۔

(3) موسم برسات شروع ہو چکا ہے۔

انگلش میں بنانے کا طریقہ:

have یا has کے ساتھ تیسری فارم لگا دیں۔

نوٹ:

You, I اور جمع فاعل کے ساتھ have اور واحد فاعل کے ساتھ has لگائیں۔ مثلاً

(1) We have won this match.

(2) He has fulfilled his promise.

(3) The rainy season has set in

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سوالیہ فقرے:

have یا has کو فقرے کے شروع میں لگا دیں۔ اور آخر میں سوالیہ نشان مثلاً:

(1) Have we won this match?
(2) Has he fulfilled his promise?
(3) Has the rainy season set in?

نفی فقرے:

have یا has کے بعد not لگائیں۔ مثلاً

(1) We have not won the match.
(2) He has not fulfilled his promise.
(3) The rainy season has not set in.

(11) Past Perfect Tense

اُردو میں پہچان:

اُردو فقروں کے آخر میں چکا تھا، چکے تھے، چکی تھی یا لیا تھا، لیئے تھے جیسے الفاظ آتے ہیں۔ مثلاً

(1) سلیم نے پہلے ہی خط ڈاک میں ڈال دیا تھا۔
(2) میرے گھر پہنچنے سے پہلے بارش تھم چکی تھی۔
(3) میرے آنے سے پہلے تم جا چکے تھے۔

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انگلش میں بنانے کا طریقہ:

عام طور پر یہ Tense اسی صورت میں استعمال ہوتا ہے۔ جب ماضی میں دو کاموں کے ہونے کا ذکر ہو۔ جو کام پہلے ختم ہو چکا ہو اس کے لئے had کے ساتھ فعل کی

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تیسری فارم لگائیں۔اور جو کام بعد میں ختم ہو۔اس کا ترجمہ Past Indefinite میں کریں۔یعنی سادہ فقرے کی صورت میں دوسری فارم لگائیں۔مثلاً

(1) Saleem had already posted the letter.
(2) The rain had stopped before I reached home.
(3) You had gone before I came.

سوالیہ فقرے:

had کو فقرے کے شروع میں لگا دیں اور آخر میں سوالیہ نشان لگائیں۔مثلاً:

(1) Had Saleem already posted the letter?
(2) Had the rain stopped before I reached home?
(3) Had you gone before I came?

نفی فقرے:

had کے بعد not کا اضافہ کر دیں۔مثلاً

(1) Saleem had not already posted the letter.
(2) The rain had not stopped before I reached home.
(3) You had not gone before I came.

---

(12) Future Perfect Tense

اُردو میں پہچان:

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(1) تمہارا بھائی گھر پہنچ چکا ہوگا۔

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(2) اس کے آنے سے پہلے میں نے خط لکھ لیا ہوگا۔

(3) ہمارے پہنچنے سے پہلے تم کام ختم کر چکے ہوگے۔

انگلش میں بنانے کا طریقہ:

مستقبل میں دو کاموں کے ہونے کا ذکر ہو تو جو کام پہلے ختم ہو اس حصے کا ترجمہ اسی Tense میں کریں یعنی will have یا shall have کے ساتھ تیسری فارم لگائیں۔ اور جو کام بعد میں واقع ہو۔ اس حصے کا ترجمہ Present Indefinite میں کریں۔ مثلاً

(1) Your brother will have reached home.
(2) I shall have written a letter before he comes.
(3) You will have finished work before we reach.

نوٹ: will یا shall کے علاوہ may, would یا might کے ساتھ تیسری فارم لگا دینے سے بھی یہ Tense بنا لیتے ہیں۔ مثلاً

(1) Boys may have won the match.
(2) She might have written a letter.
(3) They would have bought new books.

سوالیہ فقرے:

صرف will یا shall کو فقرے کے شروع میں لگا دیں۔ اور آخر میں سوالیہ نشان لگائیں مثلاً

(1) Will you brother have reached home?
(2) Shall I have written a letter before he comes?
(3) Will you have finished work before we reach?

نفی فقرے:

will یا shall کے فوراً بعد not لگا دیں۔ مثلاً

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(1) Your brother will not have reached home.

(2) I shall not have written a letter before he comes.

(3) You will not have finished work before we reach.

ضروری نوٹ

Tensesمیں جہاں کہیں shall کا استعمال ہوا ہے۔ وہاں اگر willلگا دیا جائے تو غلط نہیں ہوگا۔ فنکشنل اُتھمز میں willہی استعمال ہوتا ہے اور Iاور Weکے ساتھ اس کی مختصر شکل (short form) یوں بنتی ہے۔

We'll یا I'll

اب Tensesسے متعلق امتحانی قسم کا سوال دیکھئے۔

Q: Write five sentences with each of the following to make it clear.

(1) Present Continuous

(2) Past Perfect

نوٹ: یہاں دیئے گئے دو Tesnesکے پانچ پانچ فقرے بنانے کو کہا گیا ہے۔ جن سے ہر دو Tensesکی مکمل وضاحت ہو جائے۔ اس مقصد کے لئے سادہ، سوالیہ اور نفی ہر طرح کے فقرے بنائے جائیں گے۔ اس سوال کا حل نیچے دیکھئے۔

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(1) Present Continuous:

(i) He is writing a letter now.

(ii) My brother is working in Saudi Arabia.

(iii) Are you going to help her?

(iv) They are not making a noise.

(v) My brother is helping me in my studies now - a - days.

---

(2) Past Perfect:

(i) She had already finished her work.

(ii) I knew that someone had opened my safe.

(iii) The train had left before we reached the station.

(iv) Had something stolen before you reached the office?

(v) The rain had not stopped before we reached home.

اب Tenses سے متعلق ایک اور امتحانی قسم کا سوال دیکھئے۔

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Q. Write the Past Tenses of these words. Then use the Past Tenses words in your sentences.

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ان الفاظ کے Past Tense (فعل ماضی) لکھیئے۔ پھر ان Past Tenses کو اپنے جملوں میں استعمال کیجئے۔

Buy, catch, sleep, read, weep

آیئے اب اس سوال کو حل کرتے ہیں۔

Ans:

Past Tenses

Words	Past Tense	Sentences
Buy	Bought	I bought a new pen.
Catch	Caught	He caught a fish.
Sleep	Slept	She slept a peaceful sleep.
Read	Read	I read a new book.
Weep	Wept	She wept over her loss.

اب Tenses سے متعلق ایک تیسری قسم کا امتحانی سوال دیکھیے۔

Q. Change the following sentences as directed against each.

مندرجہ ذیل کو ہر جملے کے سامنے دی گئی ہدایت کے مطابق تبدیل کریں۔

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نیچے اس سوال کے ہر فقرے کو ہدایت کے مطابق تبدیل کیا جا رہا ہے۔

(1) They feel very cold.

(Change into negative) نفی بنائیں۔

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Ans: They do not feel very cold.

(2) She agrees with you.

(Change into interrogative) سوالیہ میں بدلیں۔

Ans: Does she agree with you?

(3) Hina draws a map.

(Change into Past Indefinite)

Ans: Hina drew a map.

(4) Mummy just (go) out.

(Put the verb in bracket into present perfect Tense)

Ans: Mummy has just gone out.

(5) Shahnaz (speak) for an hour now.

(Put the verb in bracket into present continuous tense)

Ans: Shahnaz is speaking for an hour now.

(6) Does he drink coke?

(Change into postive مثبت بنائیں۔)

Ans: He drinks coke.

(7) If you put on the kettle (make) the tea.

(Put the verb in bracket into correct tense)

(بریکٹ والے فعل کا Tense درست کریں)

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Ans: If you put on the kettle, you will make the tea.

(8) He reads an interesting story.

(Change into negative نفی بنائیں)

Ans: He does not read an interesting story.

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(9) He has done his homework.

(Change into Interrogative سوالیہ بنائیں)

Ans: Has he done his home work?

(10) You wrote a letter yesterday.

(Change into Negative نفی بنائیں)

Ans: You did not write a letter yesterday.

(11) I play football in the ground.

(Change into Present Continuous Tense)

Ans: I am playing foot ball in the ground.

(12) I wash my hands.

(Change into Ppresent Perfect Tense)

Ans: I have washed my hands.

(13) I have been living here ..... 1986.

(use "since" or "for" in the blank)

Ans: I have been living here since 1986.

(14) She is sewing a shirt.

(Change into Future Continuous Tense)

Ans: She will be sewing a shirt.

Tenses کے بارے میں آگے دو اور سوال دیئے جا رہے ہیں۔ پہلے سوال میں Tenses کے فقروں کو نفی بنانے کے لئے کہا گیا ہے۔ اور دوسرے سوال میں دیئے گئے فقروں کو سوالیہ بنانے کیلئے کہا گیا ہے۔ دونوں سوالوں کے فقرات کو آپ کی سہولت کے لئے ساتھ ہی حل بھی کر دیا گیا ہے۔ اگر Tenses کو آپ نے غور سے پڑھا ہے۔ تو یہ سوال بالکل آسان ہیں۔

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Q: Change these sentences into negative.

مندرجہ ذیل جملوں کو نفی بنائیں۔

Sentences	Negative
(1) He is writing a letter.	He is not writing a letter.
(2) I will go to Lahore.	I will not go to Lahore.
(3) He lives in Karachi.	He does not live in Karachi.
(4) You helped me.	You did not help me.
(5) Boys play cricket.	Boys do not play cricket.
(6) You read in class six.	You do not read in class six.
(7) He always comes late.	He does not always come late.
(8) She will be going to London.	She will not be going to London.
(9) We have won the match.	We have not won the match.
(10) She has passed the exam.	She has not passed the exam.

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Q: Change these sentences into Interrogative.

مندرجہ ذیل جملوں کو سوالیہ بنائیے۔

Sentences	Interrogative
(1) We will help you.	Will we help you?
(2) I am reading a new book.	Am I reading a new book?
(3) He has won the race.	Has he won the race?
(4) She reads in class ten.	Does she read in class ten?
(5) You go there daily.	Do you go there daily?
(6) I wrote a letter to my friend.	Did I write a letter to my friend?
(7) They always speak the truth.	Do they always speak the truth?
(8) Ali was helping his father.	Was Ali helping his father?
(9) We will be playing cricket.	Will we be playing cricket?
(10) These boys work hard.	Do these boys work hard?

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CHAPTER - 13

Letters
خطوط

1- Letter to friend inviting to go on Picnic.

دوست کو خط ۔ پکنک پر جانے کی دعوت

House No. 28,
Canal Park,
Multan.
25th April, 2016.

Dear Faraz,

I am fine here. I hope you will be fine also. We, some friends are planning to go on picnic tomorrow. There will be Ali, Asad, Nomi and me. I invite you to come and join us. We will have a good time together. I hope you will enjoy a lot.

All the best.

Yours,
Nasir

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2- Letter to friend inviting on your birthday.

دوست کے نام خط۔ اپنی سالگرہ پر دعوت

58 - Rachna Block,
Allama Iqbal Town,
Lahore.
25 May, 2016.

My dear Ali,

I remind you the date of my birthday as you always forget it. It is the 20th of this month.

Please do come and join me on this happy day. It will be a fine get together of some very close friends. Surely, we will have a good time. I hope you shall come and add to my joys.

Yours
Mujeeb

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3- Letter to younger brother advising to work hard.

چھوٹے بھائی کو خط۔ محنت کرنے کی تلقین

25 - Pak Block,
Allama Iqbal Town,
Lahore
25th May, 2016.

My dear Ali,

Asslam-o-Alaikum. I received your progress report yesterday. it's not so good. You have failed in English and Maths. You got very poor marks in Urdu and Pak-studies. I advise you to work pretty hard. Keep away from idle boys. It's the time to build up your career.

I hope you'll mend your ways and be a good boy.

Love from all.

Your loving sister,
Nazish

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4- Letter to friend asking to lend his camera.

دوست کے نام خط۔ کیمرہ ادھار مانگنا



21-C, Block,
Green Park,
Pattoki
26th March, 2016.

Dear Sana,

I am fine here. I hope you will be fine also. Our class is going to Murree for a trip. We will stay there for a week. It is a beautiful place. I'd like to take so many snaps there. But my camera is out of order. (خراب ہے) Would you please lend me your camera for a week? I'd take good care of it.

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With best wishes.

Yours,
Sadia

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5- Letter to friend inviting to the marriage ceremony of your brother.

دوست کو خط۔ اپنے بھائی کی شادی پر دعوت

255-B. Block,
Johar Town,
Lahore.
27th October, 2016.

My dear Saba,

Asslam-o-Alaikum. I am fine here. I hope you will be fine also. With great delight, I tell you that the marriage ceremony of my elder brotehr will take place on next Friday. It will be a great function. A many relatives and friends will come to attend the ceremony. I invite you to attend the ceremony. Please do join us a few days earlier. I hope we will have a good time.

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With love.

Yours,
Fatima

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6- Letter to friend inviting to spend spring/summer holidays with you.

دوست کو خط۔ بہار/گرمیوں کی چھٹیاں اپنے ہاں گزارنے کی دعوت

315 - Canal Veiw,
Lalazar Colony,
Noshera.
25th March, 2016.

My dear Zia,

I am fine here. I hope you will be fine also. Yesterday our college closed for spring / summer holidays. I hope same is the case with you. I invite you to come over here and spend your spring holidays with me. I will show you my village. It is a small village among hills and gardens. There are green slopes here and there. The weather here is very pleasant.

I am sure you will like it a lot. I hope we will have a good time together. And don't forget to bring your camera with you.

Hoping to see you here very soon.

With love.

Yours,
Zahid

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7- Letter to Father asking to send you some money.

باپ کے نام خط۔رقم منگوانے کے لئے

25-Khalid Hostel
Govt Central Model School,
Lahore
15 October, 2016.

My dear Father,

Ass'am-o-Alaikum. My study is going on well. We have completed all the courses. Now teachers give us tests daily. I need some money for books and note books. I have to pay school fee and hostel dues for this month. Please send me Rs. 2000/- to meet all these expenses.

Regards to mother and Baji.

Your loving son,
Gul Nawaz

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8- Letter to Uncle or aunt thanking for gift.

چچا یا چچی کے نام خط۔ تحفے کا شکریہ ادا کرنا۔

25 - Huma Block,
Allama Iqbal Town,
Lahore.
12 March, 2016.

My dear Uncle / Aunt,

Asslam-o-Alaikum. I am very thankful to you, for sending me a gift on my birthday. It is a fine wrist watch. It keeps correct time. All my friends liked it so much. It will make me regular. For ever it will remind me of your love. Thanking once again for your valuable قابل قدر gift.

Regards to all.

Your loving Nephew,
Qasim

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9- Letter to friend cogratualting on his/her success in the examination.

دوست کو خط۔امتحان میں کامیابی پر مبارک باد

25 - D. Block,
Johar Town,
Lahore
20 August, 2016.

Dear Naz,

Asslam-o-Alaikum. Just I saw your result. You have passed. You've got 802 marks. It is a very great success. Surely you will get scholarship. I congratulate you on your great success. I am proud of you.

Convey my congratulations to your parents.

With love.

Yours
Sadaf

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10- Letter to friend congratulating on his / her birthday.

دوست کے نام خط۔ اسکی سالگرہ پر مبارک باد

230 - D. Block,
Tehsil Chowk,
Chakwal.
25 October, 2016.

Dear Sadaf,

I am fine here. I hope you will be fine also. Today is your birthday. I congratulate you on this happy day. I am sorry I can't join you as I'm busy in my exams. I'm sending you a birthday gift. I hope, you will like it. I wish you a happy and bright future.

With love.

Yours,
Sana

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11- Letter to friend condoling the death of his / her mother.

دوست کے نام خط۔ اسکی والدہ کی وفات پر اظہار تعزیت

58 - W. Block,
Govt. Colony,
Okara
23 September, 2016.

My dear Zia,

Assiam-o-Alaikum. I heard the sad news of your mother's death. It is very shocking. She was a very pious woman. پرہیزگار خاتون She was very kind to me. She loved me like her own son. But we are helpless (بے بس) before God's will. (خدا کی مرضی)

May her soul rest in peace.

Aameen.

Yours sincerely,
Kashif

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12- Letter to friend for the loan of a book.

دوست کو خط۔ کتاب ادھار لینے کیلئے



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25 - B. Block,
Farid Town,
Sahiwal.
20 October, 2016.

My dear Asad,

Our monthly test is to start tomorrow. But I have lost my English Book. Father is not at home. So I can't buy my own. Would you please lend me your English book for two days?

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Thanks.

Yours,
Noman

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13- Letter to friend apologysing for not attending his/her birthday party.

دوست کے نام خط۔ اسکی سالگرہ پارٹی میں نہ پہنچ سکنے پر معذرت طلب کرنا۔

House No. 45,
Canal Park,
Kasur.
28 November, 2016.

Dear Saba,

I am very sorry that I could not come to your party yesterday. You must be angry with me But I tell you the reason.

I was all ready to come when our grandfather had a severe heart attack. (دل کا شدید دورہ) He was taken to the hospital. Thank God he got well after eight long hours. Now I was too late for the party.

Once again I'm sorry. I will come round and see you soon.

With love

Yours,
Sana

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14- Letter to your father about your studies.

باپ کے نام خط۔اپنی تعلیم کے بارے میں

Johar Hostel,
Govt. Islamia College,
Peshawar.
16 December, 2016.

My dear Father,

Asslam-o-Alaikum. I received your kind letter yesterday. You have asked about my studies. It is going on quite well. We have already completed our courses. Now we are revising important chapters. The teachers give us tests every day. My position is very good in the class. I am sure to get through the examination with very good marks. I need your good prayers.

Regards to mother and Baji.

Your loving son,
Abdul Khaliq

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CHAPTER - 14

Paragraphs

میٹرک کے امتحان میں عموماً مختصر پیراگراف لکھنے کے لئے آسکتا ہے۔ جو تقریباً دس لائنوں پر مشتمل ہوتا ہے۔ یہ پیراگراف آپ کے اپنے بارے میں، ماں، باپ، بہن، بھائی، خاندان یا دوست یا ایسے ہی کسی عنوان پر آسکتا ہے۔

ذیل میں چند مختصر پیراگراف دیئے جا رہے ہیں۔ ان کا بغور مطالعہ کیجئے۔ اور ان کو رٹنے کی بجائے ایسے ہی چھوٹے چھوٹے فقرے خود بنانے کی مشق کیا کیجئے۔ تھوڑے دنوں کی مشق کے بعد یہ سوال مشکل نہیں رہے گا۔

(1) Me - Myself

My name is Ali. I live in Multan. I am 15 yea
old. I am a student. I read in class 10th. Both
parents are school teachers. I intend ارادہ ہے
become a doctor. I love playing cricket. I also

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playing computer games. I love eating Biryani and ice-cream. I dislike noise and dust. I have many friends. But Asad and Nomi and are my best friends.

---

(2) My Family

We are a family of five members, my parents, one brother, one sister and me. My father is a school teacher. My mother is a house wife. My younger brother Ali reads in class six. He is eleven years old. My younger sister Sobia is in class three. She is a small, pretty girl. She is very intelligent. We are middle class family. My parents are loving and caring.

---

(3) My Father

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My father's name is Ahmad Hasan. He is a bank officer. He is about forty years old. He is tall and strong. He has black eyes and curly hair. He has a graceful personality. He wears a neat and

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clean dress. He is a good Muslim. He is honest to his duty. He likes to help others. He is a caring father. He loves us very much. We are proud of our great father.

---

(4) My Mother

My mother is a simple house wife. Her name is Aysha. She is forty years old. She looks elegant باوقار She wears neat and simple dress. She likes cleanliness. صفائی She keeps the house neat and clean. My mother is a very kind woman. She helps the poor and needy. She is a loving and caring mother. We are proud of our great mother.

---

(5) My Friend (Ali)

I have many friends. But Ali is my best friend. He is 16 years old. He has black eyes and curly hair. He is tall and strong. He is doing F.Sc. He is very intelligent. He intends to become a doctor. He

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loves playing cricket. He enjoys watching cartoon films. He is fond of Biryani and ice-cream. He dislikes noise and dust. Ali is a sincere friend. I like him very much.

---

(6) My Friend (Nida)

Nida is my best friend. She is 19 years old. She is tall and slim. She has black hair and blue eyes. She looks pretty.

Nida is my class fellow. She is hardworking and intelligent. Her father is a teacher. Her mother is a house wife.

Nida is very cheerful and co-operative. She helps me in my studies. She takes care of her younger ones. She helps her mother in house hold work. She is fond of cooking. She is polite in manners. Nida is a very sincere friend.

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(7) My Village

I live in Nurpur. It is a beautiful small village. It is about 6km from Noshera. There are high hills and green orchards around my village. A stream also flows beside the village. Most of the villagers are farmers. They grow crops like sugar-cane and wheat. They grow fruits and vegetables also. Many young men are serving in the armed forces. There is a middle school for girls in my village. Boys go to Noshera for schooling. There is a grand, beautiful mosque in my village. The people are simple and hardworking. They all live like good Muslims.

---

(8) My City

I live in Lahore. It is a very big city. It is capital of the Punjab province. Lahore is a beautiful city. It is called the city of gardens and colleges. There are many historical buildings here. They include Badshahi Mosque, Shahi Fort, Shalimar Garden,

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Tomb of Jehangir etc., Bhati, Lohari and Akbari represent old Lahore. Now Lahore wears a modern look with many new, grand buildings. The Liberty, Mall Road and Anarkali are busy shopping centers of Lahore. Lahore is a unique city of lively people and I am proud of being a "Lahori".

---

(9) My Neighbour

Mr. Ali Ahmad is my neighbour. He is a bank officer. He is about forty. He is tall and handsome. He has curly brown hair and black eyes. He has a graceful personality. Mr. Ali Ahmad has pleasant nature. He is polite in manners. His job is hard but he has kind word for every one.

Mr. Ali Ahmad has two sons and two daughters. His wife Safia is a house wife. She is very kind and loving.

Mr. Ali Ahmad is a nice fellow and a very good neighbour. We share our joys and sorrows and live like close relatives.

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(10) My Elder Brother

Umar is my edler brother. He is an MBA. He is 22. He works in an office. He is a tall, strong and handsome youngman. he wears pant and shirt. He dresses always neat and clean. We call him 'Babu'. Umar is honest and sincere to his duties. He is always helpful to others. He is a very loving and caring brother. He is obedient to parents. He takes us to different places of joy and interest at week-ends. He is cheerful and we all feel happy in his company.

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(11) My Younger Sister

Nadia is my younger sister. She is eleven. She is a small, pretty girl. She is in class six. She always gets good position in her class. She is very cheerful and naughty but very obedient. She helps mother in cooking. She is always helpful to her elder

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sisters. She dresses neat and clean. Mother calls her 'Shehzadi' Father says her our 'Good Luck'. She loves little kids very much. She is really a loving sister. She is very dear to all of us.

(12) My Tutor

Miss Yasmin is my English tutor. She is M-A-B-ED. She is tall, slim and elegant. Her complexion is fair. She is a pretty, young lady of about 30 with smooth hair. She wears simple but graceful dress. she looks elegant and a real scholar. Miss Yasmin is simple in manners and habits. She is religious minded. She pays her duty with full devotion. She has full grip over her subject. Her lessons are always full of life. She is always hopeful and cheerful. For these qualities she is not only respected and obeyed but also loved by her students.

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(13) My Daily Routine

I wake up at 5:00 in the morning and take a shower. Then I say my 'Fajar' prayer and go into the kitchen to prepare breakfast. The next thing I do is to set up the table. Later on I wake up my younger ones. Meanwhile I get dressed and join the family for breakfast. Afterwards I go to the place of my work. I am a teacher in a private school. I work there till 1:30 p.m. Finally I reach home at about 2:00 p.m.

Then the whole family eat lunch together and after that I say prayer and take some rest. Later at 4:00 p.m. children from the nearby homes come to me and I set to teach them tution till 7:00 p.m. Then by 8:00 in the evening the whole family go for a short walk. At 9:00 p.m. I am free. I watch 'Khabar nama" on T.V., study my course books and finally after "Elsha" prayer at about 10:00 p.m. I go to sleep.

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(14) My House

This is my house. It is a beautiful house. It is in the Defence area. It has three bed rooms with a large courtyard. The front wall is covered with red and pink flowers. My study room is on the upper storey. The bedrooms open into the courtyard. There are flower beds and vegetable plants in the courtyard. There is a kitchen and two attached bathrooms. The rooms are well-lighted and airy. The house is in a peacful area. We are very happy in this house.

---

(15) A visit to a beautiful Place

Last summer I visited Murree. I went there with my family. We wanted to enjoy the pleasant weather خوشگوار موسم of the hill station. We planned to go by a jeep. Next few days we packed our bags with dresses, shoes, soaps, towels, cameras and a lot of other things.

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We reached Murree in the afternoon. We stayed there at a nice hotel. Murree is a very beautiful place. In the evening we walked on the Mall. It was crowded with people. The night was very cold. We enjoyed fried fish and tandoori roties.

In the next few days we visited the whole valley. There were high hills and green slopes. We took long walks and hikes there. We all enjoyed very much. After a week we returned home, full of sweet memories.

---

(16) My Country

Pakistan is my country. It is a beautiful land. Pakistan has four provinces. They are Punjab, Sind, Sarhad and Baluchistan. Islamabad is our capital. It is a new and beautiful city. Pakistan is an agricultural country. Our big crops are wheat, cotton, sugarcane and rice. Our farmers are hard working. Now industry is also flourishing in Pakistan.

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Pakistan has a rich culture and a great history. Our people are brave and sturdy.(جفاکش) Our Northern areas are very charming. Thousands of tourists visit these areas every year. Pakistan is our dear home land. We must work for its glory. عظمت

---

(17) A visit to a beautiful city

Last April I visited the capital city of Islamabad. I went there with my family. It is a new and beautiful city. It is among high, green Margalla hills. First we visited Shakarparian and Daman-i-koh. They presented a lovely view of Islamabad. Rose and jasmin garden was full with colourful flowers. Then we visited Faisal mosque. It had a graceful atmosphere. We also visited Jinnah supper market. Here we ate tasty Tikka - kababs and Kabuli pulao. At Rawal lake we had a boat trip and ate fried fish. It was a trip full of joys.

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CHAPTER - 15

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Some Important Questions from the Text - Book (207)

ٹیکسٹ بک (207) کے چند اہم سوالات

Q.1: Use the following words in your sentences.

مندرجہ ذیل الفاظ کو اپنے جملوں میں استعمال کریں۔

What, where, who, whose, when, why, which

Ans:

الفاظ	معنی	جملے
What	کیا	What is this?
Where	کہاں	Where is your book?
Who	کون	Who is with you?
Whose	کس کا	Whose book is this?
When	کب	When will you come?
Why	کیوں	Why are you upset?
Which	کون سی	Which book is yours?

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Q.2: How would you introduce your cousin to your friends?

تم اپنے کزن کا تعارف اپنے دوستوں سے کیسے کراؤ گے؟

Ans:

Introduction of My Cousin

کزن کا تعارف

Hello friends, this is my cousin Riaz. He is 16 years old. He is a student. He is doing F.Sc. Both his parents are school teachers. He has two brothers and one sister. Riaz intends to become a doctor. He loves to play cricket. He has many friends but Ali is his best friend. Riaz likes eating biryani. He dislikes proud people.

ترجمہ:

ہیلو دوستو! یہ ہے میرا کزن ریاض۔ اس کی عمر 16 سال ہے۔ وہ ایک طالب علم ہے۔ وہ ایف۔ ایس۔ سی کر رہا ہے۔ اس کے والدین سکول ٹیچر ہیں۔ اس کے دو بھائی اور ایک بہن ہے۔ ریاض ڈاکٹر بننا چاہتا ہے۔ وہ کرکٹ کھیلنا پسند کرتا ہے۔ اس کے بہت سے دوست ہیں۔ لیکن علی اس کا بہترین دوست ہے۔ ریاض کو بریانی پسند ہے۔ وہ مغرور لوگوں کو ناپسند کرتا ہے۔

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اپنے گھر کے اردگرد کے ماحول کے بارے میں ایک
امتحانی سوال دیکھئے۔

Q.3: Do you know the area around your house? Where is your house located? Tell us about the environment and new interesting things around your house like the life in your city or village whether it is busy or quiet and calm, roads, buildings, vegetation (greenery).

Ans:

The Area around My House

I live in Noorpur. It is some six km from Noshera. My house is located in the area surrounded by beautiful hills. It is a fine house with big courtyard and flower-beds. There are orchards and green slopes around the village. The environment is fresh and clean quite, free of pollution. It is a small village among vast green meadows and flowery bushes. You can see goats and sheep, grazing in the meadows. We have electricity, health-care unit and a primary school.

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The life in the village is quiet calm and pleasant. There is no noise and dust like that of cities. We are quite happy with our peaceful life.

Q.4: Write a short paragraph about your personal likes and dislikes about the following.

مندرجہ ذیل کے بارے میں اپنی ذاتی پسند اور ناپسند کے بارے میں ایک مختصر پیراگراف لکھیئے۔

(1)	Food	(2)	Colours
(3)	Films	(4)	Peoples
(5)	Music	(6)	Dresses
(7)	Books	(8)	Places
(9)	Seasons	(10)	Friends

Ans:

My likes and dislikes

I like biryani, pepsi and ice-cream. I like white and green colour. I don't like films. I enjoy playing computer games. I dislike dishonest and rude people. I don't like fast music. I love shilwar - kameez. I like story books. I enjoy visiting hilly areas. I like winters very much. I like the company of sincere and jolly friends. I love doing

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gardening. (باغبانی)

My Future Plans کے بارے میں ایک اور امتحانی سوال دیکھئے۔

Q.5: What are your future plans after doing Matric from Allama Iqbal Open University? Write at least five things you want to do in your future.

Ans:

My Future Plans

(1) After doing Matric from Allama Iqbal Open University I intend to take admission to F.Sc. Programme.

(2) Then I will get a degree in civil engineering.

(3) After that I will work in the country for three or four years.

(4) After gaining some job experience, I plan to find a job abroad to get more experience and earn a lot of money.

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(5) Then I will come back and start my own engineering firm. I wish to do a lot for my country.

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Q.6: Write a letter to your friend inviting to go on a trip to Murrree.

دوست کو خط لکھئے۔ اور مری کی سیر کے لئے دعوت دیجئے۔

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Canal Park,
Multan.
15 July, 2013.

Dear Nomi,

We are planning to go to Murree. We want you to join us. I'm sure you'll enjoy the trip. We'll have a good time. I hope you'll come along. and don't forget to bring your camera with you.

All the best.

Yours,
Asad and family

Q.7: Write a letter to your friend inviting him or her to spend a weekend with you at your house.

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دوست کو خط لکھئے اور اسے ویک اینڈ (اختتام ہفتہ) اپنے گھر گزارنے کی دعوت دیجئے۔

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House No. 28,
Noorpur,
Noshera.
25 August, 2013.

Hello Faraz,

How are you? It has been days I haven't seen you. How about coming and spending this weekend with me at my house? It is a beautiful village among high hills and green slopes. I'm sure, you'll like it. Hope to see you here on Friday evening.

With love,

Yours,
Sohail

Q.8: Put tag questions at the end of the following sentences.

مندرجہ ذیل جملوں کے ساتھ Tag Questions لگائیں۔

(1) You are coming to the party toning.

Ans: Tag Question:

You are coming to the party tonight, aren't you?

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(2) You can speak French.

Ans: Tag Question:

You can speak French, can't you?

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(3) She eats meat.

Ans: **Tag Question:**

She eats meat, doesn't she?

(4) Our plane left at 7 p.m.

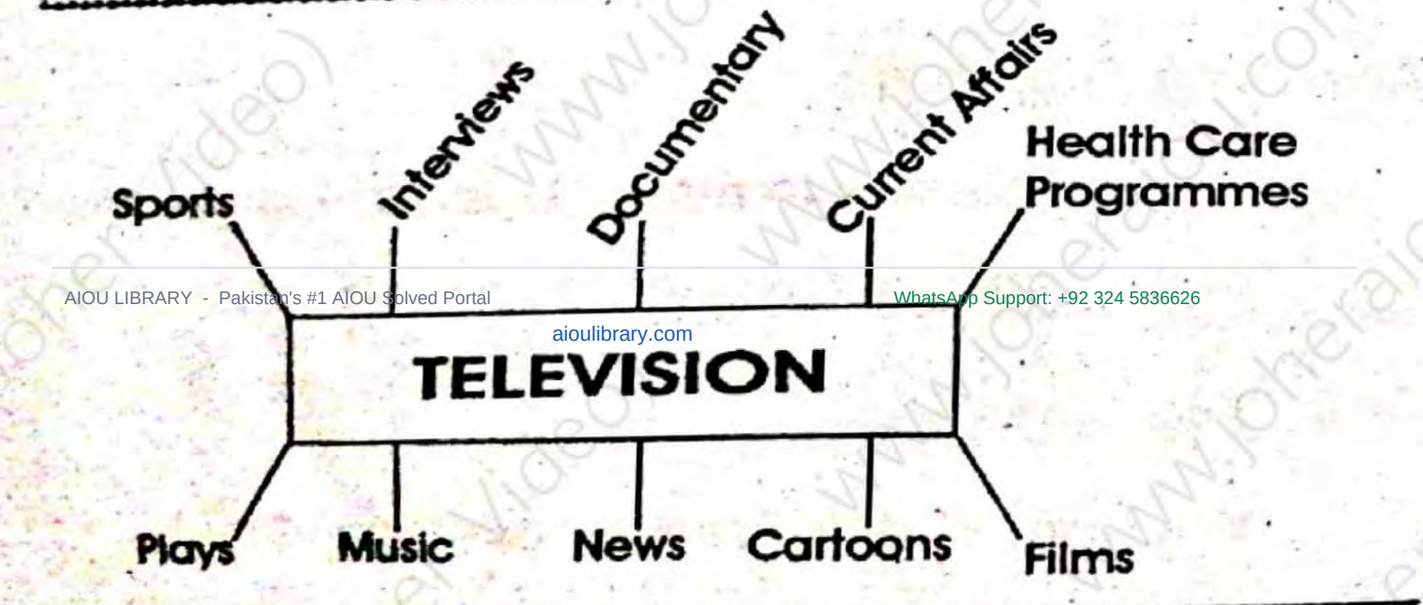
Ans: **Tag Question:**

Our plane left at 7 p.m, didn't it?

Q.9:

Word Family - یا - Related words

بعض اوقات کوئی ایک مرکزی لفظ یا چیز کا نام دے کر کہا جاتا ہے کہ اس سے تعلق رکھنے والی دیگر اشیاء یا الفاظ لکھیئے۔ مثلاً "Pollution" "Television" پہلے "Television" کی Word-Family کے الفاظ دیکھیئے۔



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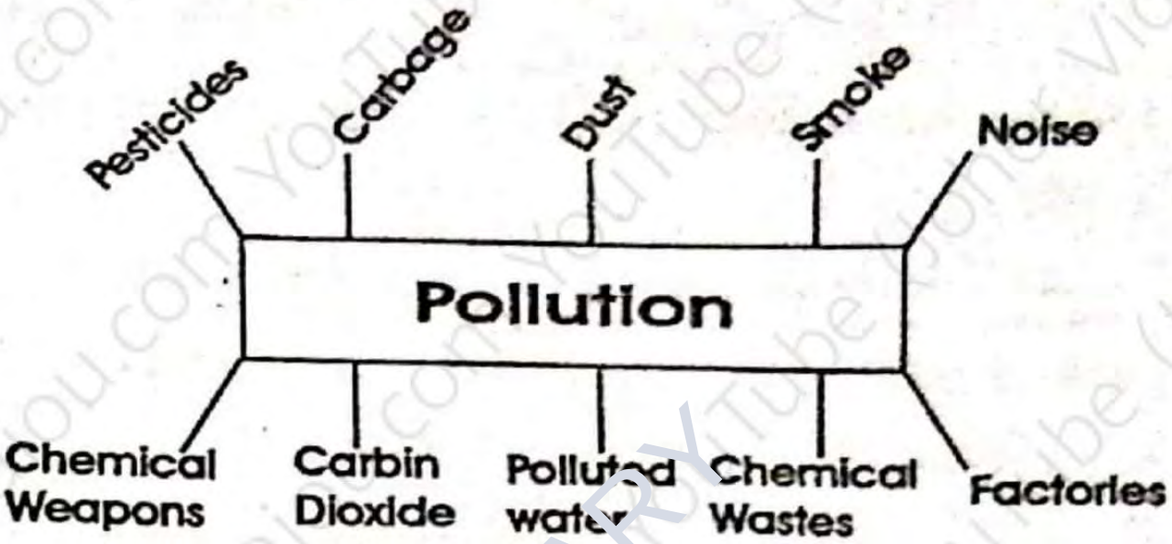

Q.10:

Extroverts and Introverts

ملنسار اور تنہائی پسند

طبیعت اور مزاج کے اعتبار سے انسان دو طرح کے ہوتے ہیں۔ ایک وہ جو ہنس مکھ، ملنسار اور سماجی میل جول رکھنے والے ہوتے ہیں۔ دوسرے وہ جو اپنے آپ میں مگن، تنہائی پسند اور الگ تھلگ رہنا پسند کرتے ہیں۔ پہلی قسم کے لوگ Extroverts اور دوسری قسم کے لوگ Introverts کہلاتے ہیں۔ نیچے ان دونوں کی خصوصیات کا موازنہ دیا جا رہا ہے۔ ان کی روشنی میں آپ اپنی شخصیت کا بھی جائزہ لینے کی کوشش کیجیے۔

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Extroverts ملنسار	Introverts تنہائی پسند
(1) Like to have a lot of friends. بہت سارے دوست بنانا پسند کرتے ہیں۔	Like to be on their own. اپنے آپ میں مگن رہنا پسند کرتے ہیں۔
(2) Fond of partying پارٹیوں اور محفلوں کے شوقین	Dislike socializing and partying سماجی میل جول اور پارٹیوں میں جانا ناپسند کرتے ہیں۔
(3) Love sharing things and personal matters. اپنی چیزیں اور ذاتی معاملات دوسروں کے ساتھ شیئر کرنا پسند کرتے ہیں۔	Hate disclosing personal matters. ذاتی معاملات دوسروں پر ظاہر کرنا پسند نہیں کرتے۔
(4) Love crowds. انجمن آرائی یعنی ہجوم پسند ہوتے ہیں۔	Avoid gatherings and crowds. مجلسوں اور ہجوم سے گریز کرتے ہیں۔
(5) Interested about people and news. دوسرے لوگوں اور ان کے معاملات میں دلچسپی لینے والے	Prefer to be reserved. اپنے کام سے کام رکھنے والے
(6) Good conversationalists. اچھی اور دلچسپ گفتگو کرنے والے	Love to sit at home and enjoy listening to classical music and reading. گھر پر رہنا اور کلاسیکی موسیقی یا مطالعہ کرنا پسند کرتے ہیں۔

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(7) Love outdoor activities as sports, picnics, trips etc. گھر سے باہر کی سرگرمیوں مثلاً کھیل کود، پکنک سیر سیاحت کو پسند کرتے ہیں۔	Enjoy working to be quieter and private. خاموشی سے اور الگ تھلگ رہ کر کام کرنا پسند کرتے ہیں۔
(8) Prefer public dealing jobs. عوامی رابطے کی ملازمتوں کو ترجیح دیتے ہیں۔	Don't like to be noticed. دوسروں کی نظروں میں آنا پسند نہیں کرتے۔

اپنے تعارف سے متعلق ایک امتحانی سوال دیکھئے۔

Q.11: When we take admission to a foreign universty, we need to provide the information about our name (first name and family name). nationality, language, dress, and occupation. Suppose you have a chance to take admission to a foreign university. How will you give them all these information about yourself? Write in a paragraph form.

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Ans:

Information about Myself

My name is Asad Baig. I am 20 years old. I

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am from Pakistan. I am a student. My mother tonque is Urdu. I can speak English also. I wear pant - shirt. I also like wearing Shalwar - Kameez. My father works in railway. I have completed my F.Sc. Now I intend to get admission in some foreign university.

اپنی شخصیت کے متعلق ایک امتحانی سوال دیکھیے۔

Q.12: What type of person are you, introvert or extrovert? Read the characteristics of introverts and extroverts in unit 4 of your textbook. Now analyse your personality keeping in mind these characteristics.

Ans:

I think, I am an extrovert. I like to have a lot of friends. I am interested in meeting new people. I am fond of picnics and trips. I prefer to share my feelings with others. I love sports and games. I like taking part in social activities. But I don't like noise and big crowds. I enjoy listening to good music and

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reading books. So, you can say that on the whole I'm an extrovert.

Invitations کے بارے میں ایک امتحانی سوال دیکھئے۔

Q.13: Read unit 6 of your textbook and explain the difference between formal and informal invitations with examples. How would you respond to the following invitations?

Ans:

Difference between formal and informal invitations

(1) Formal invitation:

When we invite our elders and seniors we use formal expressions of invtiation.

Examples:

(i) I would be pleased if you could come to the dinner.

(ii) We would be very pleased if you could come to our daughter's birthday.

(2) Informal invitations:

We use informal expressions of invitation when we invite our friends or those, who are younger or very close to us.

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Examples:

(i) Come and let's go out for a walk.

(ii) How about joining me for lunch?

(iii) Asad! can I use your computer?

Q.14: You want to go to a language centre to study English. Fill in the application form providing information about yourself.

Surname	Qureshi
Mr/Mrs/MissMs	Asad Ahmad
First Name	
Occupation	Student
Address	375-B-Johar Town - Lahore
Post code	54000
Date of Birth	15-07-2001
Nationality	Pakistani

Write about your family/home/hobbies/interests (about 50 words)

Ans:

We are a family of five members, my parents, one sister, one brother and me. My father is a school teacher. My mother is a house wife. I live in a very beautiful location Joharabad. I like playing cricket. I'm also fond of long trips. Gardening is my favourite hobby.

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Q.15: Choose the correct WH Question to complete each of the following questions.

Ans: Correct WH Question:

1- A- **Why** is she here?
   B- Because we want to study together.
2- A- **Where** are you going?
   B- Out.
3- A- **When** do you want to come for tea?
   B- I'm free at four thirty.
4- A- **Why** can't you do your assignment in time?
   B- Because my computer is broken.
5- A- **Which** students want to come for the picnic?
   B- Only Asim and Irfan.

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Q.16(a): Suppose you want to get a house on rent. You go to a property dealer and ask him some questions. Write 5 questions that you will ask the property dealer about the house.

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Ans: 5 - Questions:

1- Can you please arrange a house on rent for me sir?
2- Will you show me all the houses to let in the neighbourhood?

3- What will be the range of rent in this area?

4- Can we have an ideal house of three bed-rooms on reasonable rent?

5- What is your fee?

(b) Whatever we do we have a reason for it.

Example:

I am solving this assignment as I have to pass the course.

Answer the following questions by writing suitable reasons. Use the word given in the bracket.

Ans: Answers with suitable reasons:

1- Why we need to keep our houses clean? (because)

Ans: We need to keep our houses clean because it is hygienically good for health.

2- Why there is so much crime in our country? (as)

Ans: There is so much crime in our country as our people are illiterate and harsh in behaviours.

3- Why do we need to get education? (since)

Ans: We need to get education since education is the only way to progress.

4- Why should we save electricity? (because)

Ans: We should save electricity because we are

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facing severe loadshedding.

5- Why should we wear warm clothes in winters? (as)

Ans: We should wear warm clothes in winter as we my catch cough and cold.

Q.17: Read a dialogue between two friends, Marium and Jamila. Marium is planning a dinner party at her house and she is discussing her plans with jamila. After reading the dialogue, answer the questions that follow.

Marium: Listen, I'm going to have a party this Saturday. Would you like to come?

Jamila: Oh, i'd love to come. Thank you for inviting me. Who's going to come to the party?

Marium: Well, a number of people will come. Saadia and Irum are going to help me with the cooking!.

Jamila: Well, I can help, too!

Marium: That would be great!

Jamila: I'll make Biryani!

Marium: That sounds delicious! I'm sure everybody would love it! You know I'm going to call a singer!

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Jamila: A singer!

Marium: Well I thought, it'll be so relaxting to have some music and listen to some nice songs.

Jamila: I'm sure everyone will have good time.

Marium: That's the plan!

Ans: Answers to the Questions:

i- What has Marium planned for Saturday?

Ans: Marium has planned to have a party for Saturday.

ii- Who is going to help Marium in cooking?

Ans: Sadia and Iqra are going to help Marium in cooking.

iii- What does Jamila offer to do?

Ans: Jamila offers to make Biryani.

iv- What special plan is there?

Ans: The special plan is to call a singer and have some music there.

v- Why does Marium want to call a singer?

Ans: Marium wants to call a singer as she wants to have some music and listen to some nice songs.

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Q.18(A): In unit 4, exercise 8, page 72 you are asked to match a question given in column/box A

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with a relevant or matching question given in column/box B. Do this exercise in your assignment.

Ans: Matching Columns:

	A		B
1-	What's he like?	C-	Tell me about his personality?
2-	What would he like to do?	E-	Tell me what he wants to do?
3-	What does he like doing?	A-	Tell me about his interests and hobbies?
4-	What does he look like?	B-	Tell me about his physical appearance?
5-	How is he?	D-	Tell me about his health?

(B): Read the "Description of my kitchen" on page 81 in unit 4 carefully. Now write a paragraph of at least 100 words describing your favourite room in the house and also write reasons why you like it.

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Ans: My Favourite Room:

My favourite room is my bedroom. I love it because it is the only room in my house where I can

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lock myself away from the rest of the world. After a long hard day, all I want to do is go up to my cosy bedroom, lie down unwind and watch a bit of T.V. This room is very special to me because I have inhabited it for over fifteen long years. It is a part of me. It has been decorated with my fair hands.

It is quite a big room. It has light blue walls, lots of wood, lovely dark floor and high ceiling. In front of the bed there is a dressing table with a large mirror. Either side of the dressing table, there are two wardrobes. This is the room in which I listen music, where I read and write and where I feel most comfortable and happy. I think that my bedroom is the best looking and cleanest room in our entire house.

Q.19: In Unit 3, you learnt about future plans. In the following table, persons, names and their future plans are given. Write down their future plans.

Ans: Future plans:

1- Abdullah wants to go to engineering college.
2- Ayaz intends to join Police department.
3- Yasir would like to become a lecturer.
4- Hanif is interested in studying medical science.
5- Salman plans to study business administration.

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Q.20(A): Read the first page (page 85) of unit 5 carefully and then answer the following questions.

i. What is "Travel"? Think about the related words (at least 5) and add them to the diagram given below:

Ans: Diagram "Travel":



Joher Videos

ii. Complete the following sentences by adding the relevant name or profession of the person.

Ans: Relevant Name or Profession:

i- A person who travels is called **a traveller** .

ii- A person who books tickets is called **a booking clerk** .

iii- A person who arranges transport and accommodation is called **a transporter** .

iv- A person who takes tourists to see interesting places is called **a guide** .

v- A person who knows about the histroy, geography and culture of the place is called **a tourist** .

(B) Now do exercise 1 of unit 5, page 86 in your assignment. In this

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exercise you have to read and listen to the recorded text no.8 and then tick the correct sentences. (Do any five)

Ans: Correct Sentences:

i- Huge mountains surround Shangrila. ✓
ii- Lake Saiful muluk flows besides Shangrila. ✗
iii- It is 4,420 high. ✗
iv- There are beautiful fruit trees around it. ✓
v- It is called the wonder of the world. ✗
vi- Kachura lake flows around it. ✓
vii- It is called the roof of the world. ✓

Q.21(A): Go to page 89, unit 5, recorded text 9. Read and listen to the conversation between Farhan and Rashid. They are discussing their travel arrangements and what things they are planning to take with them. After listening to the dialogue, do exercise 3 given on page 91 where you have to fill in the three columns writing about their travel arrangements.

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Ans: Travel Arrangements:

Food	Clothes	Miscellaneous
tea, box of tea bags, packet of dried milk, jar of coffee, carton of biscuits, chips, packet of chocolate, dry fruit	jacket, woolies, raincoats, pair of woolen gloves, socks, caps, mufflers.	shaving cream, razor, shampoo, soap, packet of asprin, caugh syrup, iodex balm, map, electric kettle, camera, reels, batteries

(B): Read and listen to recorded text no 10, unit 5 page 94. Usman is giving us information about his hometown "Peshawar". After listening to this text, do exercise 7 given on page 95 in your assignment by completing the sentences with the correct information. (Do the first 5 sentences only).

Ans: Correct Information:

i- Name of the city **Peshawar**.

ii- Its old name and meaning **It's old name**

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'Parshapur' which means a place where all the professionals people used to live. Others say it means 'Frontier Town'.

iii- The name of the King who ruled it **Kanishka**.

iv- The religion of the King **Buddhist**.

v- The name of the ancient and famous civilization **Gandhara Civilization**.

Q.22(A): In the beginning of unit 6, page 111, there is a recorded text no 11. It is a conversation between Riaz and Tahir. Read and listen to the dialogue and then do exercise 2, page 113 in your assignment. Answer the five questions given in the exercise.

Ans: Answers to the questions:

i- Why does Riaz invite Tahir to his place?

Ans: Riaz invites Tahir to his place to spend the evening with him.

ii- What does Riaz say to Tahir?

Ans: Riaz says to Tahir to come over to his place and spend the evening with him.

iii- Does Tahir accept his invitation?

Ans: Yes Tahir accepts his invitation.

iv- What do they finally decide to do?

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Ans: They finally decide to meet in the Sunday evening.

v- **What day do they decide to meet?**

Ans: They decide to meet on Sunday.

(B) *Read unit 6, page 115 carefully and then list the formal and informal expressions for inviting people in the columns below.*

Ans: Formal and Informal Expressions:

	Formal Invitations		Informal Invitations
1-	I would be pleased if you could come to the dinner.	1-	How about joining me for lunch?
2-	I would be delighted if you are able to attend my wedding.	2-	What about dinner tonight?
3-	We would be very pleased if you could come to our daughter's birthday.	3-	Come and let's go out for a walk.
4-	We would be delighted if you were able to attend our wedding anniversary.	4-	Why don't you come along with me for a drive?

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5-	It will be pleasure if you can attend my graduation ceremony.	5-	Would you care to join me for a cup of tea?

(C) Do exercise 10, page 119 of unit 6. In this exercise, five invitations are given. Write suitable sentences either accepting or refusing the invitations.

Ans: Accepting or Refusing Invitations:

i- **Why don't you come to the market with me?**

Acceptance: That's fine, I'd like to accompany you.

ii- **You will come to see my art exhibition on Sunday, won't you?**

Acceptance: Thank you for the offer, I'd love to see your art exhibition.

iii- **It would be nice if you could come and spend sometime with me as I get very lonely in my house.**

Acceptance: Sure why not, I'd very much like to spend the whole evening with you.

iv- **I would like you to come and attend my sister's wedding tomorrow.**

Acceptance: Thank you for the invitation. I'd be

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delighted to attend the ceremony.

v- Would you like to accompany me to see the principal of our college today, after the college closes.

Decline: I am afraid I can't come as I've to pick my children from school.

Q.23: In Unit 1, Talking about Yourself, you learnt wh questions starting with where, what, why, who, whose, which, etc.

Ans: wh Questions:

1. My name is Ali. (what)

Ans: What is your name?

2. I get up at 6:00 o' clock in the morning. (when)

Ans: When do you get up in the morning?

3. They make noise because the teacher isn't in the class. (why)

Ans: Why do they make noise?

4. Mr. Saleem is my favourite teacher in school. (who)

Ans: Who is your favourite teacher in school?

5. I like the blue colour, not the red one. (which)

Ans: Which colour do you like?

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6. My house is just in the next street. (where)

Ans: Where is your house?

7. They are visiting us tomorrow because my father is not well. (why)

Ans: Why are they visiting you tomorrow?

8. Aslam's father has expired in an accident. (whose)

Ans: Whose father has expired in an accident?

9. I started my tuition yesterday. (when)

Ans: When did you start your tuition?

10. My father is a government servant. (what)

Ans: What is your father?

Q.24: Now write a paragraph using the information you have given in the above table.

Ans: Me-Myself:

My name is Sadaf Naz. My father's name is Ali Ahmad. He is a bank officer. My mother is a house wife. I have passed my matriculation exams with good grade. Now I want to take admission to F.Sc. I am 15 years old. I am a Muslim. I am a Pakistani. I haven't got CNIC yet. My contact No. is 0321-3245327. I live in Pak Block, Allama Iqbal Town, Lahore.

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Q.25: Suppose you are Salman and you are going to rent a house. What information do you require about the house? Write five (5) questions that you will ask Mr. Khan about his house.

Ans: 5-Questions about house for rent:

1- Well Mr. Khan what is the condition of the house?
2- How many rooms are there in the house?
3- How much rent are you demanding?
4- How much advance are you asking for?
5- What about the gas and electricity meters? Are they separate or joint?

Q.26: In Unit 2, you learnt about reasons for doing something. For expressing such reasons you use words because, as, since, due to, therefore, etc.

1. Why do you come late:

Ans: I come late because my bus comes late.

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2. Why is English called international language?

Ans: English is called international language as it is the language of science and technology and it

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is widely spoken all over the world.

3. **Why do we get education?**

Ans: We get education for preparing ourselve, to meet the challenges of life.

4. **Why is your brother looking upset?**

Ans: My brother is looking upset since he has lost his bag.

5. **Why do Muslims say Assalam-o-Alaikum?**

Ans: Muslims say Asslam-o-Alaikum to show peace and hormony with fellow Muslims.

Q.27: In Unit 4, talking about your likes and dislikes, you learnt how to express likes and dislikes.

Ans: Expressing likes and dislikes:

1. **Travelling by train**

I like travelling by train.

I don't like travelling by train.

2. **Talking about current affairs**

I am interested in talking about current affairs.

I am not interested in talking about current affairs.

3. **Reading old stories**

I am fond of reading old stories.

I am not quite fond of reading old stories.

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4. Watching movies

I enjoy watching movies.

I don't enjoy watching movies.

5. Sitting late at night

I feel good sitting late at night.

I hate sitting late at night.

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Q.28: Suppose you made a pen friend in Peshawar. Write a letter to him/her in which you give information about your city/town, future plans and likes and dislikes.

Ans: Letter to a pen friend:

18-Rachna Block,
Kashmir Town,
Lahore.
September 25,2013

Dear Rizwan,

You will be surprised to get my letter. I am Asad from Lahore. I got your address from a pen friend Magazine. I would love to be your pen friend. Let me tell you about myself. I am fifteen years old and am studying in class ninth at pakistan public school Lahore. Lahore is a very beautiful city. It is famous for its historical buildings. I am fond of

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playing cricket. My hobbies are reading story books and watching cartoon movies. I also have a lot of friends. I will write more about myself in the next letter. Until then, Good bye.

Asad Naveed

Q.29:(A) Do exercise 11 on Page 120 of Unit 6. Read the invitations given in column A. Responses to these invitations are given in Column B. Match each invitation with its appropriate response.

Ans:

Invitations	Responses
1. Would you like to go out with me at the Vital Signs music concert at the national auditorium this evening?	D. I can't, I have some guests coming in the evening.
2. How about visiting Rabia our old school friend this weekend?	A. I'd love to, but I've my English test.
3. Would you like to work in my office as a receptionist?	G. Thanks, but I'm happy with my present job.

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4. Would you like to join us for swimming?	E. Why not I love to have some exercise.
5. I would be pleased if you could attend my brother's valima this Saturday?	B. Oh, what a shame, I won't be here on Saturday.
6. We would like to invite you at our residence to discuss certain important issues regarding the neighbourhood on October 10.	F. Sure, I think it is important to discuss these matters.
7. I'm going to the bazaar, would you like to come along?	C. Sorry, I can't go with you as I'm doing some important work.

(B) Make Tag questions of the following sentences. (Read the Unit 6 for help)

Ans: Tag Questions:

1. You won't tell anyone, **would you?**
2. They haven't met Salim, **have they?**
3. She didn't like the film, **did she?**
4. We are going to Lahore, **aren't we?**
5. She is coming tonight, **isn't she?**

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6. Uzma will make speech in her school, won't she?
7. Hassan cannot speak French, can he?
8. Ali and Yasir go to school, don't they?
9. Kamran operates computer, doesn't he?
10. Aqsa is cooking delicious food, isn't she?

Q.30: In Unit 6, you learnt about formal and informal expressions for inviting people. Now read the following.

1. We will be grateful to you if you attend our wedding ceremony.	Formal
2. Let us have a cup of tea at my house.	Informal
3. Would you come to join us for lunch?	Informal
4. I will feel great pleasure if you come to the dinner.	Formal
5. Come on; let us go for playing cricket.	Informal
6. I would be pleased to see you if you could come and have a cup of tea at my house.	Formal
7. What about dinner tonight?	Informal
8. I would like to invite you for lunch at my house.	Formal
9. Ali, would you like to come to see the cricket match?	Informal
10. It will be a pleasure if you come to attend the tea party at Salman's house.	Formal

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Q.31: Read and listen to Recorded Text No. 10 in Unit 05 on Page 94. In the text, Usman is telling about his city to a foreigner. Complete the following sentence with the correct information.

Ans:

1. Name of the city **Peshawar**
2. Its old name and meaning **(old name) parshapur- (Meaning) A place where all the professionals people used to live. or the frontier town,**
3. The name of the King who ruled it **King Kanishka**
4. The religion of the king **Buddist**
5. The name of the ancient and famous civilization **Gandhara civilization**
6. The name of the local people **Pathans**
7. The street of tellers **Qissa Khawani Bazaar.**
8. People came to this bazaar to **Rest and refresh and listen to the romantic and folk tales.**
9. People visit the bazars of copper smiths to buy **Brass trays and Somovars.**
10. KPK stands for **Khyber Pukhtoon Khwah.**

Q.32(a) In Unit 1, you learnt about the different professions. Complete the followings sentences by giving definitions.

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Ans: Definitions:

1. **Journalist:** Who collects and writes news stories for newpapers, magazines etc is called a journalist.

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2. **Businessman:** Who deals in business is called a businessman.
3. **Tailor:** Who stiches clothes is called a tailor.
4. **Painter:** Who paints pictures is called a painter.
5. **Teacher:** Who teaches children is called a teacher.

(b) *Read the example and then write nationality of the following persons:*

Ans: Nationality:

1. A person who lives in Australia is known as an **Australian.**
2. A person who lives in India is known as an **Indian.**
3. A person who lives in Sri Lanka is known as a **Sri Lankan.**
4. A person who lives in China is known as a **Chinese.**
5. A person who lives in Russia is known as a **Russian.**
6. A person who lives in Japan is known as a **Japanise.**
7. A person who lives in Italy is known as an **Italian.**
8. A person who lives in Turkey is known as a **Turkish.**
9. A person who lives in Iran is known as an **Iranian.**
10. A person who lives in Africa is known as an **African.**

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Q.33: Read the dialogue unit no.1 about Kamal Baig. Here is another conversation between Saria and teacher. Write the information about Saira in a paragraph form:

Ans: Saira Parveen:

This is Saira Parveen. Her family name is Siddique. Her full name is Saira Parveen Siddique. She lives in Rawalpindi, in the Punjab province. By profession Saira is a beautician. She is 20 years old. She is yet single. Her mail address is 34-Tipu Market, Sadiq Colony, Rawalpindi. Her contact No: is 0300-3064960.

Q.34: In Unit 1, you have studied WH question forms. Choose the correct WH Questions given in the box to complete each of the following questions.

Who	Why	What	When	Where

Ans: Correct Answers:

1- **Why** are you so upset? Because I did not get the Eid advance from the department.
2- **Who** is watching movie with you? Saeed.
3- **When** does the cooking class begin? At 8:00 o'clock.
4- **Where** is the Tandoori Restaurant? In front of the Shopping Mall.
5- **What** is the weather like in Hyderabad? It is warm.
6- **When** do you have the longest holidays? In summer.
7- **Who** can translate this word? I can, Maam.
8- **What** is your address? Main Park Road, house 15.
9- **What** does he usually have for breakfast? Bread and fried egg.

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10- Why are you afraid? Because I saw a mouse.

Q.35: In Unit 2, page 47 you have read and listened to the recorded text 4. Now answer the questions based on the dialogue between Arifa and Riffat.

1- How many in laws do Arifa have in her family?
2- Who is getting married?
3- When is the wedding ceremony scheduled to take place?
4- Who is very busy?
5- Who is bed ridden?

Ans: Answer to the Questions:

1- Arifa has six in laws in her family.
2- Sara is getting married.
3- The wedding ceremony is scheduled in December.
4- Arifa is very busy.
5- Riffat's father in law is bed ridden.

Q.36: Unit 3 deals with 'Education and Career Plans'. Go to page 69, exercise 6 where an advertisement of job for a Superintendent is given. The administration requires the following information. Fill in the form given below with information

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about yourself.

Ans:

Full Name : **Naveed Ahmad.**
Father's Name : **Ali Ahmad.**
National Identity Card Number : **35301-2117133-5**
Age : **25 Years.**
Domicile : **Sahiwal.**
Permanent Home Address : **375-B Farid Town Sahiwal.**
Education : **B.A.**
Job Experience (if any) : **2 Years.**
Language Spoken : **Urdu, English, Punjabi.**
Marital Status : **Single.**

Q.37:In Unit 3 you have studied words such as: although, because, since, as, if, consequently. Complete the following sentences with the words given above.

Ans: Complete Sentences:

1- **If** he had a first division in MA, he could have got a job in a university.
2- **Although** I was very hungry, I couldn't eat.
3- **Consequently** he joined a college as a lecturer.
4- Sami never talked to her **because** he did not like her.
5- **Although** It was cold, he didn't put on his coat.
6- **Since he** believed in hard work, he continued studying and working.
7- **Although** the weather was bad, we had a good time.
8- I went to hospital **as** I was feeling very ill.
9- Naveed accepted the job **because** of the good salary.
10- I could not get to sleep **because** of the loud music.

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Q.38:Read a similar passage about Malala Yousafzai and then answer the questions that follow.

Ans: Answers to the Questions:

1- Which prize has malala won?

Ans: Malala has won the Nobel peace prize.

2- In which year has she won the prize?

Ans: She has won the prize in 2014.

3- What is her date of birth?

Ans: Her date of birth is 12 July, 1997.

4- Whose hearts has she won?

Ans: She has won the hearts of millions of people all over the world.

5- To whom did she dedicate the award?

Ans: She dedicated the award to the young girls and women of Pakistan and those from disadvantaged countries who do not have access to education.

Q.39:In unit 4, exercise 6 on page 83-84 you have studied about 'Extrovert and Introvert People'.What kind of personalities these people have?Write a paragraph (not more than 100 words)

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describing both kinds of people.

Ans: Extrovert and Introvert people:

Extroverts are those people who are social by nature.They like to have a lot of friends, arrange parties and other fun activities.They love sharing things with friends.They love outdoor activities as sports, picnics, trips etc.They are doers and like to keep themselves busy.On the other hand, introverts are quieter, and less social.They take very little interest in social gatherings and functions.They prefer to be reserved and keep their feelings and thoughts to themselves.They are not very fond of sports and politics.They do not like to have too many friends.

Q.40:Unit 5 deals with "Travel".In the beginning of the unit, you have read and listened to the description of Shangrila, a place in the northern areas of Pakistan. Read the information about 'Multan' and then complete the sentences that follow with the correct information.

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Ans: Information About Multan:

i. Multan is the **fifth** largest city of Pakistan.
ii. It has an area of **133 square kilometers.**
iii. It is located on the banks of **the Chenab River.**

iv. Its tehsils are: **Multan City, Multan Saddar, Shujabad, Jalalpur pirwala.**
v. Its main language is **Punjabi inluding Saraiki.**
vi. Multan is known for its **Sufis and Saints.**
vii. It is famous for its **bazaars, mosques, shrines and ornate tombs.**
viii. It is the birthplace of **Fariduddin Ganjshakar (Baba Farid)**
ix. Its main crops are **wheat, cotton, sugarcane.**
x. Its weather is **very hot in summers and mild in winters.**

Q.41: You have learnt about 'comparative and superlative forms of the adjectives' in unit 5 on page 111. Fill in the blanks with the correct comparative or the superlative form of the adjectives given in the box. Consult an English dictionary to help you with this question.

Ans: Comarative or superlative form.

1- This sofa is **cheaper** than the old one.
2- Trains are **slower** than aeroplanes.
3- I bought the **best** shirt that was in the shop.
4- In this classroom there are **more** girls than boys.
5- Ali is the **youngest** child in the family.

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6- That TV set is the **biggest** of all.
7- You are **safer** here than there.
8- Fifi is **prettiest** among our cousins.
9- This is the **most exciting** film I have ever seen.
10- Tim is **more talented** than Peter.

Q.42: Unit 6 is about' inviting people, accepting and declining invitations' We want you to read this unit carefully and then write appropriate informal invitations.

Ans: Informal invitations:

i. Invite your brother to go out and eat ice cream.

(i) Ali, let's go and eat Chaman ice cream in the evening.

ii. Invite your grandmother to come and sit outside in the sun.

(ii) Grand Mom if you like we can go and sit outside in the sun.

iii. Invite your aunt and uncle to go to Murree with your family.

(iii) We would be pleased if you join us to Murree.

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iv. Invite a group of friends to watch cricket at your home.

(iv) Why don't you come and watch cricket at my home?

v. Invite your niece and nephew to

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go to the park with you.

(v) Asad and Dolly, come and go to the park with me.

Q.43: Read the following expressions of invitation and then write a suitable response following the hint/cue given in the bracket. Follow the example:

Ans: Suitable Responses:

i. **Would you like to go to a picnic on Sunday morning? (Accept)**

(i) Yes, I would very much love to accompany you.

ii. **Would you like to come over for dinner on Saturday? (Decline)**

(ii) Thank you for the invitation but I would be busy in the Saturday evening.

iii. **Would you be interested in coming to the cricket match this weekend? (Decline)**

(iii) I would love to but I'm expecting some guests this weekend.

iv. **How about joining me for a cup of tea after the class? (Accept)**

(iv) Thanks, I'd very much like to join you.

v. **I would like to invite you for a music concert at my college. (Decline)**

(v) I am sorry, I can't as I have my English test.

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Q44: In unit 1, you have read the dialogue between Kamal Baig and the policeman. Suppose you are travelling by a train and meet a person named Ali. You ask this person some questions about his name, home town, education, job or any other questions you like to ask. Use the question words given below and then write 5 questions that you would ask Ali. Follow the example:

Ans: WH Questions:

1-	Who	Who lives in Lahore?
2-	Why	Why are you going there?
3-	What	What do you do?
4-	When	When will you return?
5-	Where	Where do you work?

Q45: We meet different people belonging to different places or regions of Pakistan. How will you introduce the people mentioned in Exercise 15, page 36 of your text book?

Ans: Introduction:

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(ii) Zubaida from Turbat:

This is Zubaida from turbat. She is a student. She is doing Matric. She is a hard working student. Her father runs a small shop. Zubaida wants to become a school teacher. She wants to do well in her exams.

(iii) Aashique from thatta:

This is Ashique from thatta. He is about 40. He is a small farmer. He has a small orchard of dates. He has four sons and two daughters. They all work in the orchard.

(iv) Mir Hassan from Ghari Dupatta:

This is Mir Hassan from Ghari Dupatta. He runs a private school. He is about 40. He is M.A.B.Ed. He works hard at school. His wife also helps in the school. Mir Hassan is a learned man. Everybody respects him.

(v) Younis from Mansehra:

Younis from Manshra is a school teacher. He is about 30. He is B.A.B.Ed. He has a small family. He has one daughter and two sons. He is a hard working teacher. Younis is a sociable, nice person.

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Q46: In unit 2, page 41, you have studied different words to express reason. Now read the questions below by writing suitable reasons. Use the word given in

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the brackets.

i. Why do we need to keep our surroundings clean? (because)

Ans: We need to keep our surroundings cleans because it is hygienically good for health.

ii. Why is there so much crime in our country? (as)

Ans: There is so much crime in our country as our people are illiterate and harsh in behaviours.

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iii. Why do we need to get computer training? (since)

Ans: We need to get computer training since now-a-days IT is the gate way to progress.

iv. Why should we travel by metro bus? (because)

Ans: We should travel by metra bus because it is very cheap and comfortable.

v. Why should we wear proper dress at work place? (as)

Q47: In Unit 3, page 73, you have read about Aziz's success story. Here are some expressions, guess what do each mean? and use these expressions in your sentences.

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Sr No.	Expressions	Meanings	Sentences
i.	Standard of living	Level of Comforts in life	Education has increased the standard of living of our people.
ii.	Following his dream	Coming true his aims.	Following his dream he got a good job.
iii.	Further his education	To get more education.	Ali wants to further his education and get a good job.
iv.	Determined to continue	Committed to go on.	I am dertermined to continue my struggle for success.
v.	Believed in hard work	Trusted in Labour.	I believe in hardwork and honest earning.

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Q48: In unit 4, page 79, you have read about likes and dislikes. How would you express the following?

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Colours, Personalities, Writers, Past time activities, Films, Singers, Dresses, Books, Occupations, Foods

Ans: **Likes and Dislikes:**

(i)	**Colours**	I like blue colour. I don't like black.
(ii)	**Personalities**	I love honest and hard working people. I hate Selfish persons.
(iii)	**Writers**	I admire quality writers. I dislike writers with old and complex style
(iv)	**Past time activities**	I enjoy reading books. I don't like fimls.
(v)	**Films**	I admire good films. I dislike vul.
(vi)	**Singers**	I don't like pop singers.
(vii)	**Dresses**	I like simple but decent dresses.
(viii)	**Books**	I enjoy reading good story books.
(ix)	**Occupations**	I like teaching as occupation.
(x)	**Foods**	I am fond of Pakistani foods. I don't like fast foods.

Q49: Referring back to unit 4, complete the short dialogues. In this dialogue your

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friend and you are talking about their likes and dislikes. Read the example and complete the dialogues given below.

i. **Friend: I don't like to travel by Metro bus. It is very tiring.**
You: But, I really love to travel by Metro bus. It is quite amazing and comfortable.

ii. **Friend: I hate watching talk shows. They are so boring.**
You: Yes, You are quite right. They are always discussing politics

iii. **Friend: I detest staying in this hostel. It is too noisy.**
You: I quite agree with you. I also dislike its atmosphere and poor service.

iv. **Friend: I am not interested in combined studies. It is a wastage of time.**
You: I don't agree with you. I think compined studies help us a lot in preparing for exams.

v. **Friend: I don't want to go for morning walk on Sunday. I want to sleep.**
You: I don't agree with you. Morning walk is always good for health.

Q50: In Unit 5 page 106, you have studied about 'My Home Town'. Read this

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paragraph carefully and provide the following information about your home town.

i. Geographical location of your home town.

ii. Historical location of your home town.

iii. Folk tradition of your home town.

iv. Famous buildings of your home town.

v. Famous food of your home town.

Ans:

My Home Town

I live in Lahore. It is my home town. Lahore is the capital of punjab province. It is a beautiful city. It stands on the bank of the River Ravi. There are two shades of Lahore, old lahore and new lahore. Old lahore is very crowded. Here the streets are narrow. In new lahore there are beautiful parks and gardens lahore is a historical city. The old buildings remind us about its glorious past. People come to see its historical places like Badshahi Mosqe, Shahi Fort, Minar-e-Pakistan, Jahangir's Tomb and shalimar Garden etc. Lahore is a great centre of trade, industry and education. Poeple are fond of eating good, tasty foods. They like traditional foods as well as fast foods. They are very hospitable. Lahore is the heart of Pakistan.

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Page 172 of 174 · AIOU LIBRARY (aioulibrary.com) WhatsApp: +92 324 5836626

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Q51: Unit 6 is about inviting people, accepting and declining Invitations'. We want you to read this unit carefully and write appropriate informal invitations.

Ans: Invitations:

1. Inavite your sister to accompany you to watch a movie at Centaurus.

Ans: Invitation: Hira, do you like to come along to see a new movie at Centaurus?

2. Invite your friend to come and have coffee with you.

Ans: Invitation: Would you come to join me for a cup of coffee?

3. Invite your college friend for lunch at the officer's club.

Ans: Invitation: Why don't you join me for lunch at the officer's club?

4. Invite a group of friends to spend a few hours in a park.

Ans: Invitation: How about goint to the Gulshan park and enjoing ourselves?

5. Invite your teacher at your parent's wedding anniversary.

Ans: Invitation:

Sir , I would be delighted if you could come to attend my parent's wedding ceremony.

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